

**COALINGA-HURON RECREATION & PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS – ORGANIZATIONAL MEETING**

**Keck Community Center, Coalinga**

**Thursday, December 18, 2025 @ 6:00 pm**

**AGENDA**

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**I. OPEN SESSION/CALL TO ORDER**

**a. Call Public Session to Order**

**b. Roll Call of Directors**

**President – Michelle Martin  
Vice President – Wendy Luna  
Treasurer/Clerk - Monica Sigler  
Director – Joe Zavala  
Director – Jennifer Johnson**

**c. Pledge of Allegiance**

**d. Approval of Agenda (action)**

**II. PUBLIC COMMENT**

*This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.*

**III. PRESENTATIONS AND CORRESPONDENCE**

- Audit presented by Joe Mastro for FY '23-'24 as of 6.30.24

**IV. CONSENT CALENDAR ITEMS**

*All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.*

**CC-1** Approval of Payroll & Taxes for November 30<sup>th</sup> of 2025, for a combined total of \$90,041.50 (\$74,467.58 + \$15,573.92)

**CC-2** Approval of Accounts Payable & Employee Benefits for November 30<sup>th</sup> of 2025, for a combined total of \$116,641.06 (\$68,971.73 + \$28,636.35)

**CC-3** Approval of Meeting Minutes for Regular Board Meeting November 13<sup>th</sup> of 2025.

**CC-4** Approval of 2026 Contract with Cuttone and Mastro

**CC-5** Approval of Umpqua Credit Card for Recreation Coordinator

**CC-6** Approval of Ratification of Application for RCX Sports Foundation Grant

**V. NEW BUSINESS**

- NB-1 Discussion/Action** – Selection on Board Officers- President, Vice President and Treasurer/Clerk-**Roll Call**
- NB-2 Discussion/Action** – Potential Partnership with Kings View (PATH)
- NB-3 Discussion/Action** – CHUSD 6<sup>th</sup> Grade Camp
- NB-4 Discussion**– Coalinga Youth Baseball
- NB-5 Discussion** – Development of Plan to fill Camp Caretaker Position

**VI. OLD BUSINESS**

- OB-1 Potential Action - Project Reports-** Director of Maintenance and Operations Mark Yanez
- OB-2 Cash Flow-** Director of Maintenance and Operations Mark Yanez

**VII. STAFF REPORTS**

**SR-1 Director of Maintenance and Operations & General Manager Reports.**

1. Mark Yanez
2. Mallory Griffith-Wells

**VIII. BOARD REPORTS**

- BR-1** Board Reports/Announcement

**IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR *January 8, 2026.***

- Rental Cancellation Policy
- Camp Yeager RV Spots

**X. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*General Public Comments on any closed session item will be heard at this time. Comments are limited to no more than three (3) minutes.*

**XI. ADJOURN AND CONVENE TO CLOSED SESSION**

*SECURITY THREATS (GOV. CODE § 54957(a))*

- **THREAT TO PUBLIC SERVICES OR FACILITIES (Gov. Code § 54957) CHRPD- Board of Directors and General Manager Mallory Griffith-Wells- To Consult with Jeff Seed from Seed Co. Systems**

**XII. RECONVENE REGULAR MEETING – REPORT ON ANY ACTION TAKEN IN CLOSED SESSION**

**XIII. ADJOURNMENT**