

**COALINGA-HURON RECREATION & PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS – REGULAR MEETING**

**Chesnut Building, Huron**

**Thursday, November 13, 2025 @ 6:00 pm**

**AGENDA**

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**I. OPEN SESSION/CALL TO ORDER**

**a. Call Public Session to Order**

**b. Roll Call of Directors**

**President – Michelle Martin  
Vice President – Wendy Luna  
Treasurer/Clerk - Monica Sigler  
Director – Joe Zavala  
Director – Jennifer Johnson**

**c. Pledge of Allegiance**

**d. Approval of Agenda (action)**

**II. PUBLIC COMMENT**

*This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.*

**III. PRESENTATIONS AND CORRESPONDENCE**

**IV. CONSENT CALENDAR ITEMS**

*All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.*

**CC-1** Approval of Payroll & Taxes for October 31<sup>st</sup> of 2025, for a combined total of \$85,748.86 (\$70,207.20 + \$15,541.66)

**CC-2** Approval of Accounts Payable & Employee Benefits for October 31<sup>st</sup> of 2025, for a combined total of \$97,608.08 (\$68,971.73 + \$28,636.35)

**CC-3** Approval of Meeting Minutes for Regular Board Meeting October 9<sup>th</sup> of 2025.

**CC-4** Approval of the 2026 CSDA Membership Renewal

**CC-5** Approval of Donation for the use of Keck Hall for annual end of year BBQ, May 30, 2026

- CC-6 Approval of the Ratification of Donation from Ron Buckner
- CC-7 Approval of the Ratification of Donation from Justin Milligan
- CC-8 Approval of the Ratification of Grant Application to Elks Lodge, "Spotlight Grant"
- CC-9 Approval of 2026 Board Meeting Schedule
- CC-10 Approval of 2026/2027 Holiday Schedule
- CC-11 Approval of Policy 5810 External Organizations, Non-Profit, Private Facility Field Use
- CC-12 Approval of Full-Time Employment for Huron Recreation Coordinator
- CC-13 Approval of CaliFitness Equipment Expert Contract Renewal

## V. NEW BUSINESS

- NB-1 Discussion/Action – VC3
- NB-2 Discussion/Action – Direction on Payment Past Due Isom Invoices
- NB-3 Discussion/Action – Renewal of Contract with Isom Advisors
- NB-4 Discussion/Action – 5110 Call in and Shift Coverage Policy

## VI. OLD BUSINESS

- OB-1 Potential Action - Project Reports- Director of Maintenance and Operations Mark Yanez
- OB-2 Cash Flow- Director of Financial Services Esmeralda Barriga

## VII. STAFF REPORTS

### SR-1 Director of Recreational Services, Director of Maintenance and Operations & General Manager Reports.

1. Karla Garibay
2. Mark Yanez
3. Mallory Griffith-Wells

## VIII. BOARD REPORTS

- BR-1 Board Reports/Announcement

## IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR *December 18, 2025.*

**X. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*General Public Comments on any closed session item will be heard at this time. Comments are limited to no more than three (3) minutes per person and a total of ten (10) minutes.*

**XI. ADJOURN AND CONVENE TO CLOSED SESSION**

Discussion Concerning Personnel Matters

- **CS-1 Real Property Negotiations- Government Code Section 54956.8.** Conference with Real Property Negotiators. Property: APN: 070-060-82T & 070-060-88T located in the City of Coalinga. **CHRPD Negotiators:** General Manager Mallory Griffith-Wells and Attorney Chris Brown. **Negotiating Parties:** City of Coalinga. **Under Negotiation: Price and Terms of Payment.**

**XII. RECONVENE REGULAR MEETING – REPORT ON ANY ACTION TAKEN IN CLOSED SESSION**

**XIII. ADJOURNMENT**