

**COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS – REGULAR MEETING**

Chesnut Building, Huron

Thursday, January 8, 2025 @ 6:00 pm

AGENDA

I. OPEN SESSION/CALL TO ORDER

a. Call Public Session to Order

b. Roll Call of Directors

**President – Michelle Martin
Vice President – Wendy Luna
Treasurer/Clerk - Monica Sigler
Director – Joe Zavala
Director – Jennifer Johnson**

c. Pledge of Allegiance

d. Approval of Agenda (action)

II. PUBLIC COMMENT

This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.

III. PRESENTATIONS AND CORRESPONDENCE

a. Certificates of Appreciation- Danny Garza, Sofia Garza, Allisson Guzman, & Nallely Guzman.

IV. CONSENT CALENDAR ITEMS

All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.

CC-1 Approval of Payroll & Taxes for December 31st of 2025, for a combined total of \$86,918.05 (\$71,806.51 + \$15,111.54)

CC-2 Approval of Accounts Payable & Employee Benefits for December 31st of 2025, for a combined total of \$173,548.61 (\$144,942.48 + \$28,606.13)

CC-3 Approval of Meeting Minutes for Regular Board Meeting December 18th, of 2025.

CC-4 Approval of Camp Caretaker Job Description.

CC-5 Approval of IT Contract with Jeff Seed from Seed Co LLC.

CC-6 Approval to enter into Contract Class, Ballet and Jazz, with Instructor Kristen Esposito.

V. NEW BUSINESS

NB-1 Discussion –First Reading of Rental Cancellation Policy

NB-2 Discussion/Action – 2026 Coalinga Youth Baseball Agreement

NB-3 Discussion/Action – 2026 Coalinga Girls Softball Agreement

NB-4 Discussion/Action – Approval to begin the Sports Complex Project, Field 2, with conversion to a dirt infield.

NB-5 Discussion/Action – Approval of Purchase of 16 seats at the 2026 Coalinga-Area Chamber of Commerce Dinner

NB-6 Discussion/Action – Approval of Weekday Donation of Camp Yeager to the Coalinga-Area Chamber of Commerce as a Raffle Item at the 2026 Chamber Dinner

VI. OLD BUSINESS

OB-1 Potential Action - Project Reports- Director of Maintenance and Operations Mark Yanez

OB-2 Cash Flow- Director of Financial Services Esmeralda Barriga

VII. STAFF REPORTS

SR-1 Director of Recreational Services, Director of Maintenance and Operations & General Manager Reports.

1. Karla Garibay
2. Mark Yanez
3. Mallory Griffith-Wells

VIII. BOARD REPORTS

BR-1 Board Reports/Announcement

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR *February 12, 2026.*

X. ADJOURNMENT