

**COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS – Regular Meeting**

Keck Community Center, Coalinga

Wednesday, April 8, 2026 @ 6:00 pm

AGENDA

I. OPEN SESSION/CALL TO ORDER

a. Call Public Session to Order

b. Roll Call of Directors

**President – Michelle Martin
Vice President – Wendy Luna
Treasurer/Clerk - Monica Sigler
Director – Jennifer Johnson
Director – Veronica Acosta**

c. Pledge of Allegiance

d. Approval of Agenda (action)

II. PUBLIC COMMENT

This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.

III. PRESENTATIONS AND CORRESPONDENCE

IV. CONSENT CALENDAR ITEMS

All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.

- CC-1** Approval of Payroll & Taxes for March 31st, of 2026 for a combined total of \$85,344.61 (\$70,132.69 + \$15,211.92)
- CC-2** Approval of Accounts Payable & Employee Benefits for March 31st, of 2026 for a combined total of \$105,899.08 (\$77,360.40 + \$28,538.68)
- CC-3** Approval of Meeting Minutes for Special Board Meeting March 18th, of 2026.
- CC-4** Approval of MOU between Coalinga-Huron Recreation & Park District and Coalinga-Huron Unified School District
- CC-5** Approval of Ratification of Execution of the Horned Toad Derby Contract 2026
- CC-6** Approval of Policy 3461 Casual Staff Sick Leave

V. NEW BUSINESS

NB-1 Discussion/Action – Waiving of the First Reading of Policy 5150-Use of Electric Scooters and Bicycles

VI. OLD BUSINESS

OB-1 Discussion/Action – Project Reports – Director of Maintenance and Operations Mark Yanez

OB-2 Cash Flow – Director of Maintenance and Operations Mark Yanez

VII. STAFF REPORTS

SR-1 Director of Recreational Services, Director of Maintenance and Operations & General Manager Reports.

1. Karla Garibay
2. Mark Yanez
3. Mallory Griffith-Wells

VIII. BOARD REPORTS

BR-1 Board Reports/Announcement

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR *May 13, 2026.*

X. PUBLIC COMMENT ON CLOSED SESSION ITEMS

General Public Comments on any closed session item will be heard at this time. Comments are limited to no more than three (3) minutes per person and a total of ten (10) minutes.

XI. ADJOURN AND CONVENE TO CLOSED SESSION

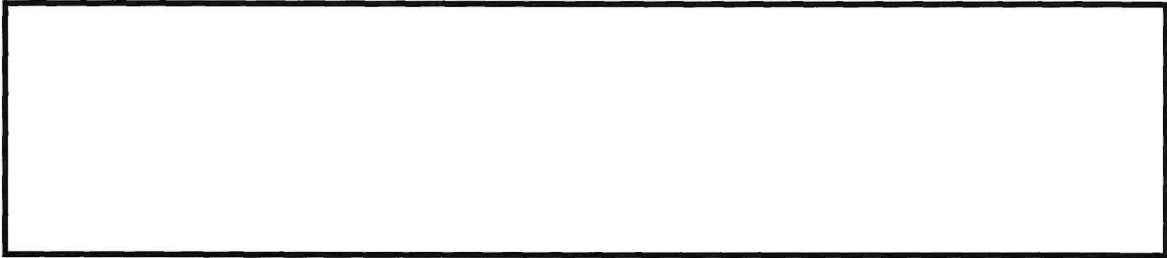
- **CS-1 – Personnel Matters (Gov. Code §54957)**
 - *Public Employee Performance Evaluation- General Manager*

XII. RECONVENE REGULAR MEETING – REPORT ON ANY ACTION TAKEN IN CLOSED SESSION

XIII. ADJOURNMENT

PUBLIC COMMENT

**PRESENTATIONS
AND
CORRESPONDANCE**



Consent Calendar

#1

Approval of Payroll & Taxes

Approval of Payroll & Taxes for MARCH 31, 2026, for a Combined Total of \$85,344.61 (\$70,132.69+\$15,211.92)

Approval of Accounts Payable & Employee Benefits for MARCH 31, 2026 for a Combined Total of \$105,899.08 (\$77,360.40+\$28,538.68)

Check Register
 Journal Posting Date: 3/24/2026
 Register Number: PR-000216

COALINGA-HURON RECREATION & PARK DISTRICT (040)

Bank Code:	Check Number	Check Date	Employee Number	Entry Number	Employee Name	Check Amount	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Taxes	Other Deductions
L	0000001288	3/31/2026	00-0000344	1	MOSES M. CHAVARIN	743.04	836.55	14.46	0.00	12.13	0.00	0.00	0.00	66.92
	0000001289	3/31/2026	00-0000723	1	AURORA GARCIA	1,311.96	1,504.10	50.00	0.00	21.81	0.00	0.00	0.00	120.33
	0000001290	3/31/2026	00-0000871	1	RODRIGO G. HUERTA	902.87	997.10	0.00	0.00	14.46	0.00	0.00	0.00	79.77
	0000001291	3/31/2026	00-0002020	1	DAMYEN A. TAMAYO	107.12	118.30	0.00	0.00	1.72	0.00	0.00	0.00	9.46
	0000001292	3/31/2026	00-0002228	1	JOSHUA L. VALENZUELA	550.91	608.40	0.00	0.00	8.82	0.00	0.00	0.00	48.67
	D000004720	3/31/2026	00-0000009	1	NATHANIEL RODRIGUEZ	3,344.12	3,976.04	365.10	201.50	47.13	18.19	0.00	0.00	0.00
	D000004721	3/31/2026	00-0000015	1	JESUS AMEZCUA	1,224.24	1,352.00	0.00	0.00	19.60	0.00	0.00	0.00	108.16
	D000004722	3/31/2026	00-0000039	1	DUSTIN L. FARRIS	2,337.88	3,083.33	100.00	166.16	38.86	37.06	0.00	0.00	403.37
	D000004723	3/31/2026	00-0000095	1	MARK YANEZ	4,828.22	6,084.34	419.13	359.84	84.16	112.49	0.00	0.00	280.50
	D000004724	3/31/2026	00-0000097	1	ESMERALDA BARRIGA SOLORIO	4,518.73	5,302.13	365.26	290.63	67.97	59.54	0.00	0.00	0.00
	D000004725	3/31/2026	00-0000173	1	OSCAR IVAN R. ALATORRE	3,741.10	3,989.73	0.00	201.50	47.13	0.00	0.00	0.00	0.00
	D000004726	3/31/2026	00-0000189	1	KIMBERLY Y. ARREDONDO	336.67	371.80	0.00	0.00	5.39	0.00	0.00	0.00	29.74

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COALINGA-HURON RECREATION & PARK DISTRICT (040)

Check Number	Check Date	Employee Number	Entry Number	Employee Name	Check Amount	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Taxes	Other Deductions
D000004727	D 3/31/2026	00-0000294	1	ASHLEY BURNETT	Direct Deposit: 908.01	1,039.35	33.12	0.00	15.07	0.00	0.00	0.00	83.15
D000004728	D 3/31/2026	00-0000326	1	LAURA CERVANTES	Direct Deposit: 734.54	811.20	0.00	0.00	11.76	0.00	0.00	0.00	64.90
D000004729	D 3/31/2026	00-0000353	1	KENNY CRUZ JURADO	Direct Deposit: 535.60	591.50	0.00	0.00	8.58	0.00	0.00	0.00	47.32
D000004730	D 3/31/2026	00-0000702	1	OSCAR GARIBAY	Direct Deposit: 3,493.46	3,921.40	123.81	201.50	47.13	55.50	0.00	0.00	0.00
D000004731	D 3/31/2026	00-0000705	1	VICTOR Y. GARCIA	Direct Deposit: 329.01	363.35	0.00	0.00	5.27	0.00	0.00	0.00	29.07
D000004732	D 3/31/2026	00-0000729	1	KARLA GARIBAY	Direct Deposit: 3,963.09	4,558.60	237.53	239.73	56.07	62.18	0.00	0.00	0.00
D000004733	D 3/31/2026	00-0000767	1	MALLORY LOUISE GRIFFITH	Direct Deposit: 4,947.81	6,606.40	875.24	391.14	91.48	300.73	0.00	0.00	0.00
D000004734	D 3/31/2026	00-0000821	1	JESSE L. HANNEMANN	Direct Deposit: 738.38	815.43	0.00	0.00	11.82	0.00	0.00	0.00	65.23
D000004735	D 3/31/2026	00-0000831	1	LIDIA J. LOPEZ MARTINEZ	Direct Deposit: 935.51	1,073.15	36.23	0.00	15.56	0.00	0.00	0.00	85.85
D000004736	D 3/31/2026	00-0001294	1	STEVEN LUNA	Direct Deposit: 3,737.44	4,258.79	240.05	219.58	51.35	10.37	0.00	0.00	0.00
D000004737	D 3/31/2026	00-0001329	1	CRISTIAN A. LUSTRE HASSENTEUFEL	Direct Deposit: 722.41	811.20	12.13	0.00	11.76	0.00	0.00	0.00	64.90
D000004738	D 3/31/2026	00-0001334	1	LARISA MEJIA VAZQUEZ	Direct Deposit: 520.30	574.60	0.00	0.00	8.33	0.00	0.00	0.00	45.97

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COALINGA-HURON RECREATION & PARK DISTRICT (040)

Check Number	Check Date	Employee Number	Entry Number	Employee Name	Check Amount	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Taxes	Other Deductions
D000004739	D 3/31/2026	00-0001380	1	JIMMY MORENO	Direct Deposit: 3,361.10	4,204.15	465.83	219.58	51.35	106.29	0.00	0.00	0.00
D000004740	D 3/31/2026	00-0001569	1	KALEY R. OSEGUERA	Direct Deposit: 3,216.53	3,929.76	375.90	197.47	46.18	93.68	0.00	0.00	0.00
D000004741	D 3/31/2026	00-0001571	1	SANTOS A. ORELLANA VILLANUEVA	Direct Deposit: 84.16	92.95	0.00	0.00	1.35	0.00	0.00	0.00	7.44
D000004742	D 3/31/2026	00-0001633	1	FRANCIA PENNA	Direct Deposit: 3,665.11	4,544.91	449.72	239.73	56.07	134.28	0.00	0.00	0.00
D000004743	D 3/31/2026	00-0001634	1	JULIAN PENNA	Direct Deposit: 639.93	709.80	2.80	0.00	10.29	0.00	0.00	0.00	56.78
D000004744	D 3/31/2026	00-0001800	1	MONAE D. RAMIREZ	Direct Deposit: 1,040.60	1,149.20	0.00	0.00	16.66	0.00	0.00	0.00	91.94
D000004745	D 3/31/2026	00-0001813	1	RYANN J. RAMSEY	Direct Deposit: 535.60	591.50	0.00	0.00	8.58	0.00	0.00	0.00	47.32
D000004746	D 3/31/2026	00-0001815	1	MAGALY I. RAMIREZ	Direct Deposit: 306.06	338.00	0.00	0.00	4.90	0.00	0.00	0.00	27.04
D000004747	D 3/31/2026	00-0001856	1	LUIS E. RODRIGUEZ JIMENEZ	Direct Deposit: 3,190.36	3,989.73	453.10	201.50	47.13	97.64	0.00	0.00	0.00
D000004748	D 3/31/2026	00-0001891	1	MARYIAH G. SIGALA	Direct Deposit: 3,263.20	3,929.76	332.90	197.47	46.18	90.01	0.00	0.00	0.00
D000004749	D 3/31/2026	00-0001921	1	ALECXIA SEDANO	Direct Deposit: 612.12	676.00	0.00	0.00	9.80	0.00	0.00	0.00	54.08
D000004750	D 3/31/2026	00-0002013	1	CALEB TASI	Direct Deposit: 998.83	1,106.95	3.51	0.00	16.05	0.00	0.00	0.00	88.56

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COALINGA-HURON RECREATION & PARK DISTRICT (040)

Check Number	Check Date	Employee Number	Entry Number	Employee Name	Check Amount	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Taxes	Other Deductions
D000004751	D 3/31/2026	00-0002017	1	JOHNNIE TINAJERO	770.55	1,081.60	100.68	0.00	15.68	108.16	0.00	0.00	86.53
				Direct Deposit:									
D000004752	D 3/31/2026	00-0002225	1	MENDY P. VALADEZ	1,072.99	1,242.15	51.78	0.00	18.01	0.00	0.00	0.00	99.37
				Direct Deposit:									
D000004753	D 3/31/2026	00-0002226	1	DAVID A. VALENZUELA	937.31	1,035.13	0.00	0.00	15.01	0.00	0.00	0.00	82.81
				Direct Deposit:									
D000004754	D 3/31/2026	00-0002362	1	HANNAH M. WHITE	925.82	1,022.45	0.00	0.00	14.83	0.00	0.00	0.00	81.80
				Direct Deposit:									
Bank Code L Total - Manual:													
			0		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			5		3,615.90	83,292.83	5,108.28	3,327.33	1,081.43	1,286.12	0.00	0.00	2,356.98
			35		66,516.79								
			Total:		70,132.69	83,292.83	5,108.28	3,327.33	1,081.43	1,286.12	0.00	0.00	2,356.98
Report Total - Manual:													
			0		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			5		3,615.90	83,292.83	5,108.28	3,327.33	1,081.43	1,286.12	0.00	0.00	2,356.98
			35		66,516.79								
			Total:		70,132.69	83,292.83	5,108.28	3,327.33	1,081.43	1,286.12	0.00	0.00	2,356.98

Consent Calendar

#2

**Approval of Accounts Payable
&
Employee Benefits**

Bill Payment List

Coalinga-Huron Recreation and Park District
March 2026

Date	Num	Vendor	Amount
118000-033 CASH IN BANK-FIVE STAR BOND SERIES C			
03/05/2026	1093	EWING IRRIGATION PRODUCTS, INC	-2,291.83
03/05/2026	1094	WESTSIDE SUPPLY	-357.45
Total for 118000-033 CASH IN BANK-FIVE STAR BOND SERIES C			-\$2,649.28
115000-000 CASH IN BANK- FIVE STAR CLEARING			
03/02/2026	3664	WENDI HOWARD	-174.60
03/02/2026	3665	US BANK PARS #6746022400	-1,841.09
03/02/2026	3666	GLORIA SPRAGUE	-131.31
03/02/2026	3667	VISION SERVICE PLAN - (CA)	-167.03
03/02/2026	3668	YOLANDA SOLORIO	-199.60
03/02/2026	3669	LINCOLN NAT'L LIFE INSURANCE	-207.34
03/02/2026	3670	PREMIER ACCESS INSURANCE CO	-617.54
03/02/2026	3671	JESUS AMEZCUA**	-165.00
03/02/2026	3672	JEAN RODERICK	-150.00
03/02/2026	3673	MARGIE ENOS	-139.60
03/02/2026	3674	STEVE GARZA	-165.00
03/02/2026	3675	RESPONSIBLE ATHLETES PROGRAM	-1,439.73
03/02/2026	3676	COALINGA HARDWARE	-50.10
03/02/2026	3677	MARTHA SOTO	-324.00
03/02/2026	3678	DIMAS RAMIREZ	-44.00
03/02/2026	3679	ACC BUSINESS	-770.06
03/02/2026	3680	LUS HURTADO	-44.00
03/02/2026	3681	KARISSA YEAGER	-60.00
03/02/2026	3682	DORALINA ESCOBEDO	-27.50
03/04/2026	3683	DANIEL HENRY	-20.00
03/04/2026	3684	Umpqua Bank Commercial Card OPS	-34.97
03/04/2026	3685	SALVADOR SOLIS	-55.00
03/04/2026	3686	Umpqua Bank Commercial Card OPS	-732.57
03/04/2026	3687	Umpqua Bank Commercial Card OPS	-1,293.26
03/04/2026	3688	Umpqua Bank Commercial Card OPS	-25.78
03/04/2026	3689	Umpqua Bank Commercial Card OPS	-21.89
03/04/2026	3690	Umpqua Bank Commercial Card OPS	-454.34
03/04/2026	3691	Umpqua Bank Commercial Card OPS	-149.33
03/04/2026	3692	Umpqua Bank Commercial Card OPS	-371.99
03/04/2026	3693	Umpqua Bank Commercial Card OPS	-975.81
03/05/2026	3694	MID VALLEY DISPOSAL	-90.00

Bill Payment List

Coalinga-Huron Recreation and Park District
March 2026

Date	Num	Vendor	Amount
03/05/2026	3695	ALITZA SANTIAGO	-500.00
03/05/2026	3696	BUG ME PEST CONTROL	-75.00
03/05/2026	3697	COALINGA HARDWARE	-276.85
03/05/2026	3698	MATSON ALARM CO, INC.	-385.50
03/05/2026	3699	CINTAS	-1,743.76
03/05/2026	3700	MISSION COUNTRY DISPOSAL	-428.70
03/05/2026	3701	DATA FLOW BUSINESS SYSTEMS	-163.48
03/05/2026	3702	FRESNO OXYGEN/BARNES WELDING	-137.73
03/05/2026	3703	Mackenzie Oxborrow	-300.00
03/05/2026	3704	Spectrum	-392.67
03/05/2026	3705	Umpqua Bank Commercial Card OPS	-3,126.13
03/05/2026	3706	SOCORRO REBOLLEDO	-500.00
03/05/2026	3707	VERIZON WIRELESS	-1,201.37
03/05/2026	3708	O'REILLY AUTOMOTIVE, INC.	-46.43
03/05/2026	3709	REBEKAH CHRISTIANSEN	-500.00
03/05/2026	3710	PAT BILLINGSLEY	-500.00
03/05/2026	3711	ATANDT/CALNET 2 ACUS	-30.28
03/05/2026	3712	SOUTH WEST PRIVATE PATROL	-975.00
03/05/2026	3713	ATANDT/CALNET 2 ACUS	-34.61
03/05/2026	3714	ATANDT/CALNET 2 ACUS	-31.85
03/05/2026	3715	ATANDT/CALNET 2 ACUS	-34.34
03/05/2026	3716	ATANDT/CALNET 2 ACUS	-93.46
03/05/2026	3717	ATANDT/CALNET 2 ACUS	-30.28
03/05/2026	3718	Umpqua Bank Commercial Card OPS	-128.27
03/05/2026	3719	FENNEMORE DOWLING AARON	-2,904.00
03/05/2026	3720	WESTSIDE SUPPLY	-30.00
03/09/2026	3721	CAMBRIA HARDWARE CENTER	-54.44
03/09/2026	3722	PACIFIC GAS & ELECTRIC	-10,892.50
03/09/2026	3723	SoCalGas	-406.56
03/09/2026	3724	AT&T	-110.56
03/09/2026	3725	StreamLine	-219.80
03/09/2026	3726	VERDANT COMMERCIAL CAPITAL	-238.69
03/09/2026	3727	AT&T	-151.94
03/09/2026	3728	AT&T	-140.52
03/09/2026	3729	PACIFIC GAS & ELECTRIC	-346.57
03/09/2026	3730	AT&T	-98.44
03/09/2026	3731	AT&T	-109.68
03/10/2026	3732	NOELLA SALDANA	-327.00

Bill Payment List

Coalinga-Huron Recreation and Park District
March 2026

Date	Num	Vendor	Amount
03/10/2026	3733	FRESNO OXYGEN/BARNES WELDING	-137.73
03/17/2026	3734	CITY OF COALINGA	-9,322.24
03/17/2026	3735	PACIFIC GAS & ELECTRIC	-1,507.17
03/17/2026	3736	CAPRI	-15,671.75
03/17/2026	3737	AT&T-KECK	-23.01
03/17/2026	3738	SEEDCO SYSTEMS LLC	-1,243.59
03/17/2026	3739	FENNEMORE DOWLING AARON	-170.50
03/17/2026	3740	ROMAN GOMEZ/QUALITY POOL SERVICE	-2,474.88
03/17/2026	3741	WESTSIDE SUPPLY	-51.25
03/17/2026	3742	CITY OF HURON	-1,635.90
03/18/2026	3743	PRIMO BRANDS	-141.84
03/24/2026	3744	PACIFIC GAS & ELECTRIC	-418.07
03/24/2026	3745	SEHI COMPUTER PRODUCTS, INC	-5,505.42
03/24/2026	3746	ACC BUSINESS	-770.06
03/24/2026	3747	SEHI COMPUTER PRODUCTS, INC	-3,386.25
Total for 115000-000 CASH IN BANK- FIVE STAR CLEARING			-\$81,068.51

Consent Calendar

#3

Approval of Meeting Minutes

**COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

SPECIAL MEETING

6:00 P.M

March 18, 2026

I. OPEN SESSION/CALL TO ORDER

- **Call to Order:** by President Michelle Martin at 6:00pm

b. Roll Call of Directors was taken as follows:

Michelle Martin, President – Present
Wendy Luna, Vice President – Present
Monica Sigler, Treasurer/Clerk – Absent
Director – Vacant
Jennifer Johnson, Director - Present

c. Pledge of Allegiance: led by President Michelle Martin

d. Approval of Agenda- President Martin made Amendments to the Agenda:

1. Tabled NB-5
2. Board Report for Director of Recreational Services Karla Garibay will be read by the General Manager, Mallory Griffith-Wells.

Motion made by: Vice President Wendy Luna

Motion seconded by: Director Jennifer Johnson

Carried unanimously AYES: (3); NOES: None; ABSENT: (1); ABSTAINED: None

II. PUBLIC COMMENT: None

III. PRESENTATIONS AND CORRESPONDENCE: None

IV. CONSENT CALENDAR ITEMS

CC-1 Approval of Payroll & Taxes for February 28th, of 2026 for a combined total of \$87,306.92 (\$71,988.07 + \$15,318.85)

CC-2 Approval of Accounts Payable & Employee Benefits for February 28th, of 2026 for a combined total of \$82,870.04 (\$54,292.24 + \$28,577.80)

CC-3 Approval of Meeting Minutes for Regular Board Meeting February 12th, of 2026.

CC-4 Ratification of Grant Application to Coalinga Healthcare District (CHD) & Acceptance of Grant

CC-5 Amendment to Policy 3460 Full Time Employee Sick Leave.

CC-6 Approval of DocAccess for CHRPD Website

Motion made by: Director Jennifer Johnson

Motion seconded by: Vice President Wendy Luna

Carried unanimously AYES: (3); NOES: None; ABSENT: (1); ABSTAINED: None

V. NEW BUSINESS

NB-1 Discussion/Action – District 3 Huron Board Member Appointment - President Michelle Martin announce the applicants that applied for the Vacant Board seat, names are as follows:

- Maria Zavala
- Veronica Acosta

President Martin, continued to say that each applicant will be given up to 3 minutes to introduce themselves and explain why they are interested in serving our Board.

- Maria Zavala – I’ve lived in Huron my whole life. I’m married with two kids and two grandkids. I went to Coalinga High School, then West Hills College and the University of Phoenix in Arizona. I’ve been involved in boards and committees since I was young, including serving as PTO President, working with city committees, being on the Huron City Council, CHRPD Board, and later the School Board. I also worked for the school district and the state hospital before retiring about a year and a half ago. I really believe it’s important to work with the city and state to bring more funding into Huron, and I’m willing to go out and ask for it.
- Veronica Acosta – Good evening Board Members, CHRPD staff and members of the community, my name is Veronica Acosta, and I am proud to say that I am a lifelong resident of Huron. Huron isn’t just where I live — it’s where I’ve built my life, raised my family, and where my heart will always be. I am the proud mother of six children, all of whom were born and raised right here in Huron. Today, many of them are grown and starting families of their own, which means I’ve been promoted to one of my favorite roles — Nana. Some of my favorite moments now are taking my grandkids to our local parks, watching them run around, play, laugh, and enjoy the same spaces my own kids grew up in. For the past 11 years — going on 12 this September — I have worked for CHUSD. Through that work, I’ve had the privilege of being connected to so many families and students in our community. It has given me a deeper appreciation for how important it is that our youth have safe, welcoming spaces to play, grow, and stay active. Now that my children are grown, I feel that this is the right time for me to step up and become more involved in serving our community. Our parks are one of Huron’s greatest assets. They bring families together, give kids a place to be kids, and create opportunities for our community to connect. But I also believe we can do even more. One thing that is very important to me is bringing youth sports back and strengthening the programs we have. Sports teach our kids teamwork, confidence, discipline, and they give them something positive to be excited about. When kids are engaged, the whole community benefits. I would love to help increase community involvement, encourage more families to participate in park programs, and work together to create activities that bring people out to enjoy the spaces we are fortunate to have. Huron has given so much to me and my family over the years, and serving District 3 would be my way of giving back to the community that raised us. Thank you for your time, and I would be honored to represent District 3.

President Martin then proceeded to open the floor for any public comment. **No Comments** President Michelle Martin opened the floor for the Board Members to ask questions to the applicants:

- **Director Jennifer Johnson-** I’d like to ask the same question to both of you, “How would you make sure that both communities feel heard”.

- **Maria Zavala** – Go out there see what they need and what their wants are, like calling the kids as far as the pools concerns, like why can't we get lifeguards, what is stopping us from being able to do that. Going to the schools, the high school, communicating through social media, basically do whatever you can to get the word out there.
 - **Veronica Acosta** – Just getting out there and let the community know what is going on, try to get them to get involved, get more activities here. Main thing is going out there and let them know that there is things to do at our parks. Just get things start again, here especially because all the sports and everything it just washed away, there was a lot of kids involved before and now there is no participation.
 - **Director Jennifer Johnson** – So you've noticed there is a lack of those types of activities for the Huron community.
 - **Veronica Acosta** – In Huron yes, In Coalinga I've heard they have good participation I have not seen it, but I know Huron community has to travel in order to do sports.
- **Vice President Wendy Luna**- “What have you done in the past that has helped promote the sports here in town, or any type of activities that you've actually been involved in”
 - **Maria Zavala** – I've played softball with you Wendy, recreation has been a big part of our lives since we were young, because we did have softball, baseball, and what Veronica said is true, we got to get with the community, we've had festivals out here, bands, dances, baseball tournaments. For some reason, everyone just got solitary and now no one wants to participate, or help coach, but back to participating in recreation, I was a lifeguard for about 20 years for CHRPD, so I have always been involved in the summer time, I was the manager for so long because no one wanted to take over. Recreation is important to everyone.
 - **Veronica Acosta** – I've been involved a lot with my children, like I've said I have 6 children, they played the baseball here, I got involved with their fundraising, I got 2 of my older children to do lifeguarding for CHRPD for about 8 years, I've worked for the Huron Aggies alongside Wendy, and we worked really well together. I mostly did a lot of fundraising, if there was no funds that what I, we community did.
 - **President Michelle Martin** – “How do you think personally, being on the Board will Benefit CHRPD”
 - **Maria Zavala** – I think I would get with the older generation and younger kids on what they want, it's like dead here you have nothing going on, we need to get out there and figure out what these kids want. Communicating and getting ideas for what it is that this community wants, and try to persuade the family's to get involved. Recreation keeps you out of trouble, I would go to business, corporations and get money for the things needed here. We got to get everyone involved not just the kids.
 - **Veronica Acosta** – I would also get out there, I've been here 58 years to this date, so I know a lot of families and I know a lot of kids here and we just need to get out there and get the community together, if the community gets together then the kids will also come. I feel like I am a good asset for the Board because I work at the school, and I can pass out flyers, get the word out, as a matter of fact today I was asking kids “if you went to the park what would you want to see there” most of the kids said soccer field. I'm out there trying, trying to get the kids started and make it better for them.

President Martin proceeded and asked for a roll call for the voting of District 3 Board Member.

General Manager Mallory Griffith-Wells asked for the votes in this order:

- Director Jennifer Johnson – I vote for Veronica Acosta
- Vice President Wendy Luna – I vote for Maria Zavala
- President Michelle Martin – I vote for Veronica Acosta

General Manager Mallory Griffith-Wells proceeded and stated, 2 votes for Veronica Acosta and 1 vote for Maria Zavala. Veronica Acosta takes the seat as the Director for District 3. General Manager Mallory Griffith-Wells proceeded with the Oath of Office. **The voting tally sheet is attached to these minutes.**

Motion made by: Director Jennifer Johnson

Motion seconded by: Vice President Wendy Luna

Carried unanimously AYES: (3); NOES: None; ABSENT: (1); ABSTAINED: None

NB-2 Discussion/Action – Approval of Full Time Hire for Camp Caretaker- President Michelle Martin read the offer letter that was accepted by Matthew Griffith to become the new Camp Caretaker for CHRPD. (See attached Offer letter in NB-2)

Motion made by: Vice President Wendy Luna

Motion seconded by: Director Jennifer Johnson

Carried unanimously AYES: (4); NOES: None; ABSENT: (1); ABSTAINED: None

NB-3 Discussion/Action – Coalinga PTO Donation – On behalf of the PTO regardless of the approval or not, we wanted to thank you for your time and consideration, and we really appreciate all the guidance and help we've been given. We just started last summer and we are doing our very best to do what we can for our community and the kids.

General Manager Mallory Griffith Wells stated that the Coalinga PTO ask for the Donation to use our Keck facility for their movie night event in the last meeting February 12th. It was brought up that the fitness center could be a possibility to donate as well for the use of the PTO event, but Griffith-Wells was concerned with the skylight with it getting dark later and them having to run a late movie, we would have to stay open later. Griffith-Wells suggested to leave it open to both facilities, Keck and Fitness, to see which one will work best. **Board has suggested to approve the donation of 1 staff member and the Keck Building**

Motion made by: Vice President Wendy Luna,

Motion seconded by: Director Jennifer Johnson

Carried unanimously AYES: (4); NOES: None; ABSENT: (1); ABSTAINED: None

NB-4 Discussion/Action – Amendment of 2026 Board Meeting Schedule – General Manager Mallory Griffith-Wells stated that due to scheduling conflicts for multiple Board Members for our upcoming meetings during the Coalinga Youth Baseball season, staff proposes to move the Board meetings to Wednesdays for the months of April and May.

Motion made by: Vice President Wendy Luna

Motion seconded by: Director Jennifer Johnson

Carried unanimously AYES: (4); NOES: None; ABSENT: (1); ABSTAINED: None

NB-5 Discussion/Action – First Reading of Policy 3461 Casual Staff Sick Leave - Tabled

VI. OLD BUSINESS

OB-1 Cash Flow – Director of Financial Services Esmeralda Barriga–

- Received \$7,042.21 from secure and secure supplements in interests in our Fresno County operations account.
- For the Month Cash flows \$46,105 primarily from program and revenue, surpassing the monthly goal by a little over \$16,000.
- Received Umpqua rebate in the amount of \$1,329.18

- President Martin asked that there is money still in the LLMD, but I see it goes away next month.
 - General Manager Mallory Griffith-Wells stated that the Money is still in the LLMD, it belongs to the City, we looked into it and figured out that still belongs to them. We will be cutting a check soon to them.
- President Martin asked if we found anything out about the Impact Fees.
 - General Manager Griffith-Wells stated Huron will be getting an AutoZone and 2 housing complex with 30 plus houses. AutoZone is no were near breaking ground or yet to get their building permit. So it was said that the builders were not order to pay the City but I questions it and have not yet received a response.
- **Barriga went over the California Class, and asked if anyone had any questions.**
 - General Manager Griffith-Wells asked what we can do to get rid of 2 accounts (Covid Funds & S.H Cowell) that have nothing in them.
 - Barriga stated that she can close them, if needed. She just needs the okay. But she will need to check what the process is to closing them, or whether or not I need a motion to close them.
 - General Manager Griffith-Wells stated that we will hold off on the closing until we have answers next week and if we need a motion we will bring it back next month.

OB-2 Bond Update – General Manager Mallory Griffith-Wells – Griffith-Wells stated that the Isom contract was a little long, but asked if the Board got a chance to go through it. Griffith-Wells stated that payment for this contract is not to exceed \$12,500 and that is only to take the survey, so they will take the list we give them, which I would like to talk to you all about before I send it, and they will call around 400 residents and ask them questions on everything on our list. Griffith-Wells stated that before we get decide whether or not to sign the contract to go after the Bond, I gave you all a list and would like to go over it with you. The Board added to the list as they went over it and finalized it.

- **Director Jennifer Johnson** – would you be able to advertise it to the community that a survey phone call is coming out.
 - Griffith-Wells – I would like to do that, but I don't know if we could, I will ask.

General Manager Mallory Griffith-Wells- I would like direction on where to pull the money for the survey which is \$12,500, I want to suggest to pull from our reserves. With that being said it wouldn't be a big hit on our budget, to pull it from our General funds and not our Reserves.

- **Vice President Wendy Luna- The \$12,500 is just for the survey, what happens after that.**
 - **Griffith-Wells-** if the community doesn't support any of it then it's gone, but if it is support by the community then we continue with the bond, we don't pay Isom until the bond is secured.
 - **Vice President Luna- This will be Novembers Ballot.**
 - **Griffith-Wells** – Yes, if this happens I will have about a month and a half before I got to get on it, because everything needs to be summited by August to get it on this year's ballot.

Griffith-Wells stated that her recommendation is to code this in Admin maybe under miscellaneous, and utilize the extra funds we will be getting monthly as we surpass our goals, so we are not pulling from our reserves again.

Motion made by: Vice President Wendy Luna, to pull funds from the General Fund #705-001 (Misc.)

Motion seconded by: Director Jennifer Johnson

Carried unanimously AYES: (4); NOES: None; ABSENT: (1); ABSTAINED: None

Roll Call:

- **President Michelle Martin – Yes**
- **Vice President Wendy Luna – Yes**
- **Director Jennifer Johnson – Yes**
- **Director Veronica Acosta- Yes**

VII. STAFF REPORTS

R-1 Staff Reports/Announcements

General Manager Mallory Griffith-Wells- Reading Director of Recreational Services Garibay's Report:

- Dance classes going well with 51 participants
- Kids in the kitchen went well, total of 17 participants, Osvaldo from Galleria Pizza out of Avenal, provided all the supplies needed. Osvaldo will also be doing Huron's as well.
- Senior Trip to the Zoo was so much fun, Lady's were exhausted and were happy to leave by 1pm
- Basketball signups are doing okay, we only have about 79 participants signed up, which is the lowest we have seen.
- For Saint Patrick's Day we did a membership give away Garibay was dressed up as the leprechaun, and posted 3 members ships in each town.
- Attended opening day for CYB & GSB, selling wiffle balls at CYB opening and Pins at GSB.
- Working on a Grant from the Health Care District and attended their Board Meeting on the 3rd of this month and was awarded \$7, 700.
- Autism Event with be April 4th
- We have been in communication with CHUSD and are working on dates for their 6th grade camp.
- Farmers Market on the 13th in Huron was completely full, with 76 Vendors.
- Easter Egg Hunt for Huron will be the 21st of March, and Coalinga's will be on the 29th.
- Welborn Kitchen reach a new average of 80 participants.

VIII. BOARD REPORTS/ANNOUNCEMENTS

- **Director Jennifer Johnson** – We had the best time stuffing all the Eggs for you guys. You guys are doing great things, and I am so excited to have you join us Veronica.
- **President Michelle Martin** – You guys are doing a great job, like we always say, and Mallory I'm excited for some of the stuff you have coming up. Thank you all
- **Vice President Wendy Luna** – Keep up the good work, and I hope everything turns out good for the Bond stuff, and Welcome Aboard.
- **Director Veronica Acosta** – I'm Excited, I like everything I'm hearing, and good luck on the Bond, very good ideas.

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR – April 8, 2026

- Casual Staff Sick Leave
- General Manager Evaluation (CS)

X. ADJOURNMENT

There being no further business before the Board of Directors the meeting was adjourned at 7:42pm.

Motion made by: Vice President Wendy Luna

Motion seconded by: Director Jennifer Johnson

Carried unanimously AYES: (4); NOES: None; ABSENT: (1); ABSTAINED: None

APPROVAL OF THE MINUTES

The Board Minutes for *March 18th of 2026* were reviewed and approved by the Coalinga-Huron Recreation & Park District Board of Directors on *April 8th of 2026*.

Clerk, Board of Directors



Coalinga-Huron Recreation and Park District Board Vacancy Appointment-Tally Sheet

Vacant Seat: District 3

Meeting Date: March 18, 2026

Meeting Location: Chesnut Building, Huron, CA Time: 6:00PM

APPLICANTS

1. Maria Zavala
2. Veronica Acosta

ROLL CALL VOTE

Board Member

Vote

Director, Jennifer Johnson	Veronica Acosta
Vice President, Wendy Luna	Maria Zavala
President, Michelle Martin	Veronica Acosta

VOTE TALLY (Majority Needed: 2)

Maria Zavala	1
Veronica Acosta	2

No Majority Reached

FINAL APPOINTMENT

Appointed Applicant: Veronica Acosta

Term Ends: December 2026

Michelle Martin

Board President, Michelle Martin

Mallory Griffith-Wells

General Manager, Mallory Griffith-Wells

OATH OF OFFICE

Coalinga-Huron Recreation and Park District



BOARD OF DIRECTORS

STATE OF CALIFORNIA
County of Fresno

I, Veronica Quast, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

[Signature]

Signature of Board Member

Subscribed and sworn to before me on this 18 day of March, 20 26

Mallory Griffith-Wells
Printed Name of Officer Administering Oath

General Manager
Title

By: [Signature]
Signature of Officer Administering Oath

Consent Calendar

#4

Coalinga-Huron Recreation and Park District

Agenda Item:

MOU between Coalinga-Huron Recreation and Park District and Coalinga Huron Unified School District

Prepared By:

Mallory Griffith-Wells & Karla Garibay

Summary:

Since our Memorandum of Understanding (MOU) with CHUSD was first established last year, we have collaborated with Rhianna from CHUSD to develop a new MOU aimed at supporting our District following the discontinuation of our annual Chevron grant. Our staff submitted a proposal to CHUSD to effectively replacing that funding and to increase financial support for camp and sports programs.

Benefits to CHRPD:

- Coverage of registration fees for all CHUSD students
- Approval and funding for the third week of summer camp, including registration fees
- Assistance with camp expenses such as food and supplies
- Provision of two buses for camp transportation through CHUSD (with one bus remaining during the week)
- Support for sports programs for CHUSD students from TK to 12th grade, including staffing, uniforms, and participation medals

Benefits for CHUSD:

- Complimentary use of Camp Yeager for the 6th-grade camp, with the option to add additional weeks if needed
- CHRPD to provide food services during the 6th-grade camp
- Planning of a 2-3 day Administrative Retreat (dates to be scheduled)

Our team has diligently worked to reach this agreement with CHUSD. We are pleased to announce that it was approved at the CHUSD Board Meeting on March 24, 2026.

Fiscal Impact: Not to exceed \$125,000

Action Requested:

Motion to approve MOU between CHRPD & CHUSD

Memorandum of Understanding
Between
Coalinga Huron Unified School District
And
Coalinga Huron Recreation and Park District

The purpose of this Memorandum of Understanding (MOU) is to establish a partnership with Coalinga Huron Recreation and Park District (CHRPD) to provide summer camp programming and recreational sports programs for Coalinga Huron Unified School District (CHUSD) students in alignment with the requirements of the Expanded Learning Opportunities Program (ELOP) as administered by the California Department of Education.

Programming will provide safe, supervised, and enriching opportunities outside the regular instructional day that support student development, engagement, and well-being.

Coalinga Huron Unified School District Responsibilities:

1. Designate a program administrator responsible for oversight, assurance of compliance with state ELOP requirements, and communication with the CHRPD.
2. Provide two school buses, with drivers, that have been properly maintained, inspected for travel, and can seat up to 75 passengers each week of the summer camp program.
3. One bus and driver will remain on camp grounds the duration of the summer camp weeks of July 7, 2026-July 11, 2026 and July 14, 2026-July 18 and July 21, 2026-July 25, 2026.
4. Provide the primary insurance for the buses.
5. Monitor attendance and program participation and verify that students participating are enrolled in CHUSD ELOP.
6. Provide fiscal oversight of funds and evaluate program effectiveness.
7. Provide summer camp program registration fees for up to 220 CHUSD ELOP students at the rate of \$300 per student.
8. Compensate CHRPD for services provided under this agreement:
 - sports program staffing
 - sports program jerseys and participation medals
 - summer camp program materials, supplies and food

Coalinga Huron Recreation and Park District Responsibilities:

1. Provide 3 weeks of summer camp enrichment programs, for up to 220 registered CHUSD students, which will include engaging, educational, and safe enrichment activities along with room and board.
2. Provide a full itinerary, including dates/times and locations of pick up, drop off, and excursions with maps for summer camp enrichment programs.
3. Provide room and board for one bus driver each week of the summer camp program.
4. Provide \$3,000,000 of additional insurance for the school bus transporting CHUSD students to summer camp enrichment programs.
5. Provide organized recreational sports programs that provide physical fitness and wellness opportunities, as well as, promote teamwork, leadership, and social development.
6. Provide adult supervision that has been TB tested, fingerprinted and background checked at all times during summer camp programs; including transport, camp days/hours, and excursions.
7. Provide adult supervision that has been TB tested, fingerprinted, and background checked at all times during organized recreational sports programs; including practices, competitions, and all other associated activities.

8. Provide attendance reports to CHUSD, maintain required staff to student ratios, and follow all applicable health and safety requirements.
9. Provide itemized invoices to CHUSD, that include student names, with total registration fees for the summer camp programs at the conclusion of the programs.
10. Provide itemized invoices to CHUSD for recreational sports program costs at the conclusion of each sports season.
11. Provide the use of Camp Yeager, 525 Ashby Ln Cambria, Ca as well as, culinary staff and services for three (3) weeks of 6th grade Science Camp to take place March 1, 2027-March 5, 2027 and March 8, 2027-March 12, 2027 and March 15, 2027-March 19, 2027, with the ability to include additional weeks dependent on the number of enrolled 6th grade students attending camp.
12. Provide CHUSD the ability to use the Camp Yeager facility for a 2-3 weekday administrative retreat during the 2026/2027 school year with prior planning and agreement on dates.

Programs will occur:

1. After school hours and weekends
2. During school breaks
3. During summer sessions

Locations may include:

1. CHUSD facilities
2. CHPD recreation centers, parks, and athletic fields
3. CHPD Camp Yeager-525 Ashby Ln. Cambria, Ca

Payment terms:

- Total contract amount: Not to exceed \$125,000
- Payment schedule: Upon Invoice

Funds may only be used to support district student participation in programming.

Termination

Either party may terminate this agreement with 30 days written notice. Immediate termination may occur if program requirements, safety standards, or funding conditions are not met.

Signatures

Coalinga Huron Unified School District

Name: _____

Title: _____

Signature: _____

Date: _____

Coalinga Huron Recreation & Park District

Name: _____

Title: _____

Signature: _____

Date: _____

Consent Calendar

#5

Coalinga-Huron Recreation and Park District

Agenda Item:

Ratification of Execution of the Horned Toad Derby Contract 2026

Prepared By:

Mallory Griffith-Wells

Summary:

Last year, I collaborated with the Coalinga Chamber of Commerce to develop a Memorandum of Understanding that provided mutual benefits for both CHRPD and the Chamber. This agreement established fixed pricing from 2025 to 2027. After consulting with Scott from the Chamber, who confirmed there were no requested revisions, we finalized and signed our contract for this year based on the approved MOU.

Recommendation:

Staff recommends approval.

Action Requested:

Motion to approve the ratification of the execution of the 2026 Horned Toad Derby contract.



P.O. Box 386, 555 Monroe Street, Coalinga, Calif. 93210

Tel: (559) 935-0727 Fax: (559) 935-1293

LEASE AGREEMENT

This **LEASE AGREEMENT** (“Agreement”) is effective as of **May 18, 2026** (“Effective Date”), and ends on **May 29, 2026** (“End Date”), and is made by and between **Coalinga-Huron Recreation and Park District** (“Owner”), and the **Coalinga Area Chamber of Commerce** (“Lessee”), on the terms and conditions set forth below.

1. Lease.

1.1 Property.

Owner is the fee simple owner of certain real property located at Olsen Park, 400 North Garfield Street, Coalinga, CA. The subject premises to be leased by Owner to Lessee shall be a portion of Olsen Park (the “Property”) identified in **Exhibit “A”** (the “Premises”). Owner hereby leases to Lessee the Premises, and Lessee hereby leases the Premises from Owner, on the terms and conditions set forth in this Agreement.

2. Term.

2.1 Original Term.

The term of this Agreement (the “Original Term”) shall commence on the Effective Date and end on the End Date, unless earlier terminated as provided herein.

3. Rent.

3.1 Rent.

Lessee agrees to pay Owner rent in the amount of eight thousand seven hundred fifty dollars (\$8,750) for the Original Term. This rent includes the use of the Premises and Owner’s use of the Chamber owned stage at Let Freedom Ring event at the Coalinga Sports Complex on June 27th, 2026. Rent shall be paid in full no later than the Effective Date.

If Lessee holds over after the End Date, Lessee shall pay Owner eight hundred dollars (\$800) for each full or partial day. This provision does not grant Lessee the right to remain on the Premises beyond the End Date.

4. Operation.

4.1 Insurance.

Prior to occupying the Premises, Lessee shall obtain general liability insurance in an amount not less than three million dollars (\$3,000,000) per occurrence. Owner shall be named as an additional insured. Proof of insurance and an endorsement must be delivered to Owner prior to the Effective Date.

4.2 Events.

Lessee shall operate the “Big Fred” Softball Tournament and all events associated with the Coalinga Horned Toad Derby. The softball field will be prepared by Owner each day before tournament play begins.

4.3 Compliance with Laws.

Lessee shall comply with all applicable federal, state, and local laws. Lessee shall be responsible for any damages, claims, or costs resulting from its failure to comply.

5. Utilities.

5.1 Water.

Lessee agrees to pay ninety percent (90%) of the water utility costs for the Premises during the Original Term. Any failure or interruption of utility service shall not entitle Lessee to terminate the Lease unless it continues unreasonably without resolution.

5.2 Waste Management.

Lessee shall provide sufficient trash receptacles and dumpsters and maintain the Premises free of debris. Additional receptacles will be provided by Owner, but Lessee is responsible for proper disposal of all waste, including waste collected in Owner's receptacles.

6. Damages.

6.1 Security Deposit.

Lessee shall pay a \$2,000 security deposit at least five (5) days prior to the Effective Date. Owner shall inspect the Premises after the End Date and provide Lessee a written report of any damage. Any unused portion of the deposit shall be returned within 30 days.

6.2 Additional Damages.

Lessee shall be responsible for any additional damage to the Premises or Property caused by Lessee or its agents, staff, or guests. Payment for repairs shall be due within 15 days of invoice. Interest will accrue at twelve percent (12%) per annum on late payments.

7. Indemnity.

Lessee shall defend, indemnify, and hold harmless Owner from any damages, losses, claims, or liabilities arising out of Lessee's use of the Premises. If Lessee fails to indemnify as required, Owner may seek legal action and recover related expenses, with interest per Section 6.2.

8. Termination.

8.1 Notice and Cure.

In the event of a default, Owner shall give written notice and provide Lessee with two (2) days to cure. If more time is reasonably needed, Lessee must begin curing the issue within two days. For safety or property risk, Owner may take immediate action, and Lessee shall reimburse all costs.

8.2 Voluntary Termination.

Lessee may terminate this Agreement by written notice to Owner. Any termination after the Effective Date shall not entitle Lessee to a refund or release from obligations under this Agreement.

9. Miscellaneous.

9.1 Entire Agreement.

This Agreement, including Exhibit A, represents the entire understanding between the parties and supersedes all prior agreements or discussions.

9.2 Legal Counsel.

Each party has had the opportunity to consult legal counsel. The prevailing party in any dispute shall be entitled to reasonable attorney’s fees and costs.

9.3 Notices.

All notices shall be in writing and delivered to:

- **Owner:**
 General Manager
 CHRPD
 555 Monroe St., Coalinga, CA 93210
 Email: mgriffith@chrpd.org
- **Lessee:**
 Executive Director
 Coalinga Area Chamber of Commerce
 265 West Elm Ave., Coalinga, CA 93210
 Email: coalingachamber@gmail.com

9.4 Governing Law.

This Agreement shall be governed by California law. Venue shall lie in Fresno County.

9.5 Mediation.

All disputes shall be submitted to mediation before litigation, unless related to small claims, injunctions, or unlawful detainer.

9.6 CASp Notice.

The Premises have not been inspected by a Certified Access Specialist (CASp).

9.7 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed an original.

IN WITNESS WHEREOF, the parties execute this Agreement effective May 18, 2026.

OWNER

Coalinga-Huron Recreation and Park District

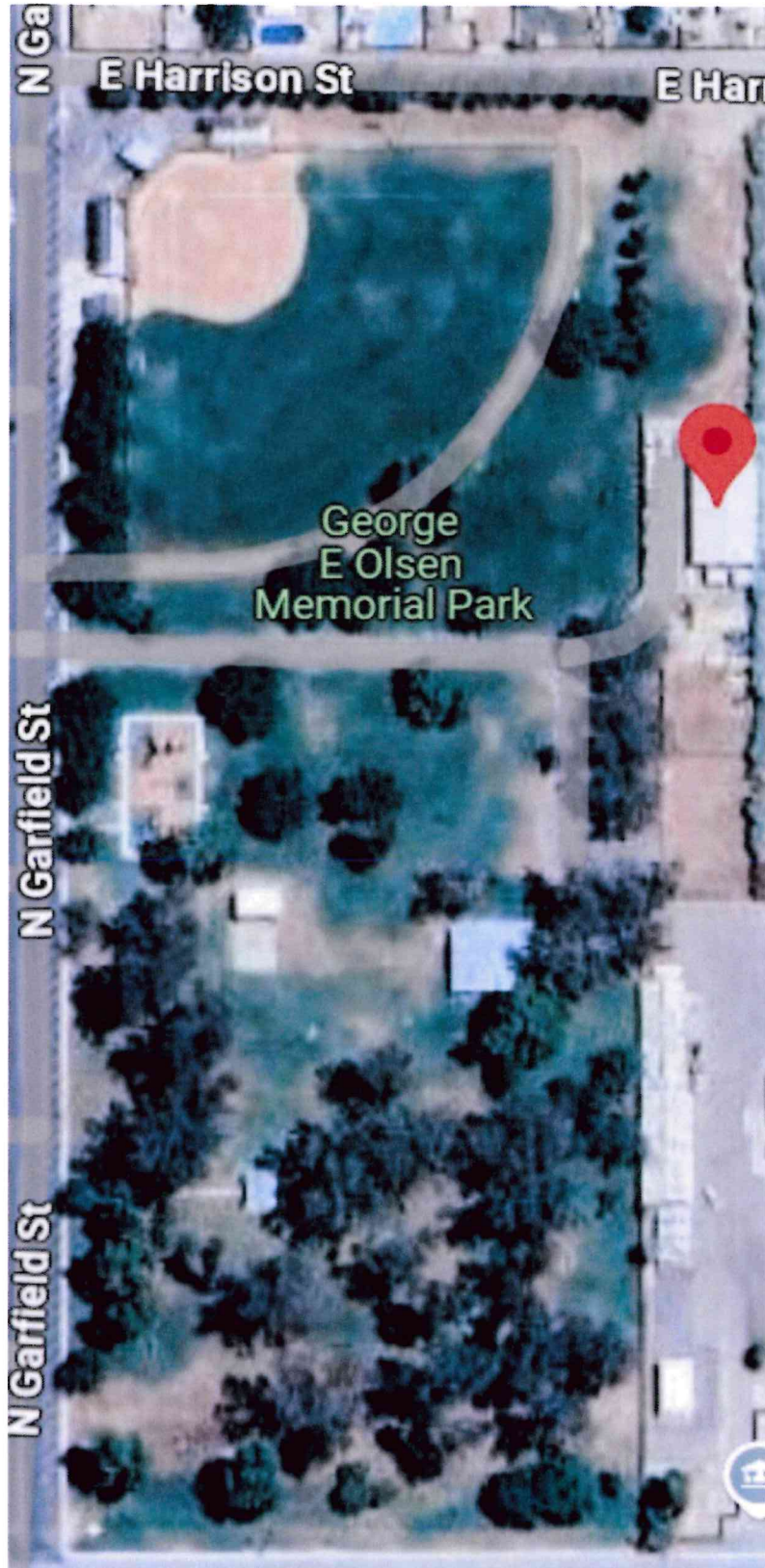
By: _____
 Name: _____
 Title: _____
 Date: _____

LESSEE

Coalinga Area Chamber of Commerce, Inc.

By: _____
 Name: _____
 Title: _____
 Date: _____

Exhibit A



Consent Calendar

#6

3461

Casual Staff Sick Leave

3461.1 Casual personnel refers to employees who are engaged on a part-time, seasonal, or temporary basis for Coalina-Huron Recreation and Park District.

3461.2 This policy shall apply to all part time, seasonal, and temporary employees who work more than thirty (30) days per calendar year. This policy aims to provide eligible casual personnel with paid sick leave for medical care, preventive care, and specified family needs, in compliance with the California Healthy Workplaces, Healthy Families Act of 2014 and applicable federal law. This policy may be amended at any time to reflect changes in law or organizational needs. Applicable law governs to the extent of any conflict.

3461.3 All casual are eligible to accrue paid sick leave from their date of hire. Casual personnel may only utilize sick leave after completing a minimum of 90 days of service.

3461.4 At the start of each fiscal year (July 1), casual personnel are credited with a sick leave bank of 40 hours. This 40 hour bank is available for use through June 30 of the fiscal year. Upon the start of the next fiscal year (July 1), employees are again credited with a fresh 40 hours. Unused sick leave does not carry over beyond June 30; however, accrued leave must be honored during the fiscal year.

3461.5 Sick leave may be used for:

- The employee's mental or physical illness, injury, or health condition
- Diagnosis, care, or treatment of a mental or physical condition
- Preventive care (e.g., medical or dental appointments)
- Caring for a family member (as defined under California law), including:
 - Child (biological, adopted, foster, stepchild, legal ward)
 - Parent, spouse, registered domestic partner
 - Grandparent, grandchild, sibling
- School or childcare closures due to public health emergencies
- Absences due to domestic violence, sexual assault, or stalking

3461.6 Employees begin the fiscal year with 40 hours available. After using sick leave, available hours are deducted until the bank is exhausted. Sick leave may be used in increments of as little as one hour, or as otherwise permitted by law. Employees may begin using sick leave on the 91st day of employment.

Sick leave is paid at the employee's regular rate of pay at the time of the leave. Employees should provide notice as soon as practicable as lined out in the Call-In policy and employee handbook. For foreseeable sick leave (e.g., medical appointments), employees must provide reasonable advance notice. For unforeseeable events, employees must notify the supervisor as soon as possible.

For absences of three or more scheduled work days, documentation from a healthcare provider may be requested. Documentation requirements will comply with privacy laws (e.g., only necessary information may be requested).

3461.7 Coalinga-Huron Recreation and Park District prohibits retaliation or discrimination against any employee for requesting or using sick leave in accordance with this policy or applicable law.

3461.8 This sick leave policy does not replace or limit rights under:

- **The Family and Medical Leave Act (FMLA)** — if eligible, employees may take protected unpaid leave for certain medical/family reasons.
- **Americans with Disabilities Act (ADA)** — may require reasonable accommodation beyond sick leave.
- Other applicable federal, state, or local leave rights.

3461.9 The employer will maintain accurate records of:

- Sick leave hours available
- Sick leave hours used
- Any documentation submitted

Records will be retained in compliance with applicable law.

NEW BUSINESS

**Coalinga-Huron Recreation & Park District
Office of the General Manager
Board Meeting Date of: April 8, 2026**

TO: Board of Directors

PREPARED BY: Board Secretary

PRESENTED BY: General Manager Mallory Griffith-Wells

AGENDA TITLE: NB-1 Waiving of the First Reading of Policy 5150 – Use of Electric Scooters and Bicycles.

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> ACTION | <input type="checkbox"/> STAFF REPORTS | <input type="checkbox"/> PUBLIC HEARING |
| <input checked="" type="checkbox"/> DISCUSSION | <input type="checkbox"/> ROUTINE ACTION | <input type="checkbox"/> MINUTES |
| <input type="checkbox"/> BIDS/ACTION | <input type="checkbox"/> SCHEDULED COMMUNICATIONS | <input type="checkbox"/> CLOSED SESSION |

BACKGROUND/SUMMARY: Discussion and Action on the motion to waive the first reading of Policy 5150 and implement this policy effective immediately.

Coalinga-Huron Recreation and Park District

Agenda Item:

Waiving of the First Reading of Policy 5150-Use of Electric Scooters and Bicycles

Requested By:

Vice President, Wendy Luna

Prepared By:

General Manager, Mallory Griffith-Wells

Summary:

Due to increased popularity of the use of electric scooters and bicycles, District leaders and staff find it necessary to attempt to control issues arising out of the usage of these electric recreational vehicles to protect both community members and District property.

Due to the significance of the matter and its immediate relevance during the baseball season, staff is requesting approval to waive the first reading and implement this policy effective immediately.

Action Requested:

Motion to approve policy 5150-Use of Electric Scooters and Bicycles

Policy 5150 Use of Electric Scooters and Bicycles

5150.1 Purpose

To promote safety and protect park/property grounds, this policy establishes guidelines for the use of electric scooters and bicycles within District facilities.

5150.2 Policy Statement

Electric scooters and bicycles must be operated in a safe and responsible manner at all times. All staff, renters and facility users share responsibility for ensuring compliance with this policy.

5150.3 Guidelines

5150.3.1 Designated Riding Areas

- Electric scooters and bicycles are prohibited from being ridden on grass areas.
- Riding is only permitted on designated dirt areas and pathways free from pedestrians.

5150.3.2 Transportation Use Only

- Scooters and bicycles may be used to travel to and from a location within the facility during high foot traffic times.
- Once a destination is reached, continued riding in that area is not permitted.

5150.3.3 Safe Operation

- Riders must operate scooters and bicycles in a safe and controlled manner at all times.
- Reckless behavior, including but not limited to speeding, weaving through pedestrians, performing tricks, or riding in congested areas, is strictly prohibited.

5150.3.4 Responsibility

- Individuals or groups renting District facilities are responsible for communicating and enforcing this policy with all attendees, participants, and guests associated with their rental.
- Renters must take reasonable steps to ensure compliance and address any violations immediately.
- Damage resulting from the use of electric scooters or bicycles during a rental period is the responsibility of the renter. The cost of any damages will be deducted from the renter's deposit. If the repair costs exceed the deposit amount, the renter will be billed for the outstanding balance. The renter will be unable to proceed with returning to or securing additional rentals until all outstanding charges have been settled.
- Coalinga-Huron Recreation and Park District expects that District staff and representatives of the District are also responsible for upholding this policy.

5150.3.5 Protection of Property

- Any use of electric scooters or bicycles that could potentially cause damage to turf, landscaping, or District property is strictly prohibited.

51550.3.6 Enforcement

- Failure to comply with this policy may result in removal from the premises, suspension of privileges, and/or additional penalties for the responsible renter and or violator of this policy including potential loss of future rental privileges if applicable.

OLD BUSINESS

OLD BUSINESS

1

Project Reports

Director of Maintenance and Operations

Mark Yanez

**Coalinga-Huron Recreation & Park District
Office of the General Manager
Board Meeting Date of: April 8, 2026**

TO: Board of Directors
PREPARED BY: Board Secretary
PRESENTED BY: Director of Maintenance and Operations Mark Yanez
AGENDA TITLE: OB-1 Project Reports

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> POTENTIAL ACTION | <input type="checkbox"/> STAFF REPORTS | <input type="checkbox"/> PUBLIC HEARING |
| <input checked="" type="checkbox"/> DISCUSSION | <input type="checkbox"/> ROUTINE ACTION | <input type="checkbox"/> MINUTES |
| <input type="checkbox"/> BIDS/ACTION | <input type="checkbox"/> SCHEDULED COMMUNICATIONS | <input type="checkbox"/> CLOSED SESSION |

BACKGROUND/SUMMARY: Discussion and Potential Action on the Purchases/Quotes that arise in the Director of Maintenance and Operations Report.

OLD BUSINESS

2

Cash Flow

Director of Financial Services

Esmeralda Barriga

STAFF REPORTS

BOARD REPORTS