COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS – Regular Meeting

Chesnut Building, Huron

Thursday, November 12, 2026 @ 6:00 pm

AGENDA

I. OPEN SESSION/CALL TO ORDER

a. Call Public Session to Order

b. Roll Call of Directors

President – Michelle Martin
Vice President – Wendy Luna
Treasurer/Clerk - Monica Sigler
Director – Jennifer Johnson
Director – Veronica Acosta

c. Pledge of Allegiance

d. Approval of Agenda (action)

II. PUBLIC COMMENT

This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.

III. PRESENTATIONS AND CORRESPONDENCE

IV. CONSENT CALENDAR ITEMS

All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda

CC-1 Approval of Payroll & Taxes for October 31st, of 2026 for a combined total of $91,763.59 ($75,736.96 + $16,026.63)

CC-2 Approval of Accounts Payable & Employee Benefits for October 31st, of 2026 for a combined total of $100,153.82 ($71,633 + $27,903.61)

CC-3 Approval of Meeting Minutes for Regular Board Meeting October 15th of 2026.

CC-4 Approval of the Request of Building Donation by Coalinga Elementary PTO

CC-5 Approval of Policy 4240 – Attendance at Meetings

CC-6 Approval of Appointment for Full-Time Employee, Huron Recreation Coordinator

CC-7 Approval of Declaration of Surplus and Authorization to Donate Silhouette Cameo 3

CC-8 Approval of the 2027 Board of Directors Board Meeting Schedule

V. NEW BUSINESS

NB-1 **Discussion/Potential Action** – Resolution 26/27 #2, Recognizing the First All-Women Board of Directors in the History of the District.

VI. OLD BUSINESS

OB-1 Project Reports – Director of Maintenance and Operations, Mark Yanez

OB-2 Cash Flow – Director of Financial Services, Esmeralda Barriga

OB-3 Discussion/Potential Action – Developing of a Policy Regarding Off-Leash Dogs in District Parks

VII. STAFF REPORTS

SR-1 Director of Recreational Services, Director of Maintenance and Operations & General Manager Reports.

1. Mark Yanez
2. Karla Garibay
3. Mallory Griffith-Wells

VIII. BOARD REPORTS

BR-1 Board Reports/Announcement

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING

SCHEDULED FOR: *December 17, 2026 – Organizational Meeting*

X. ADJOURNMENT

PUBLIC COMMENT

PRESENTATIONS AND CORRESPONDANCE

Consent Calendar
1 & 2

Approval of Payroll, Taxes, Accounts Payable & Employee Benefits

Approval of Payroll & Taxes for OCTOBER 31, 2026, for a Combined Total of $91,763.59 ($75,736.96+$16,026.63)

Approval of Accounts Payable & Employee Benefits for OCTOBER 31, 2026, for a Combined Total of $100,153.82($71,633.79+$28,520.03)

Check History Report
Sorted by Employee Number
Check Details for Check Dates between 10/1/2026 and 10/31/2026

COALINGA-HURON RECREATION & PARK DISTRICT (040)

Department Number: 00 ADMINISTRATION

Employee/ Check	Check Date	Period End Date	Regular Hours	Total Hours	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Deductions	Other Taxes	Check Amount
00-0000015 AMEZCUA, JESUS											Social Security Number: ***-**-2515		
D000004952	10/30/2026	10/30/2026	80.00	80.00	1,352.00	0.00	0.00	19.60	0.00	0.00	108.16	0.00	1,224.24
			80.00	80.00	1,352.00	0.00	0.00	19.60	0.00	0.00	108.16	0.00	1,224.24
00-0000095 YANEZ, MARK											Social Security Number: ***-**-2683		
D000004953	10/30/2026	10/30/2026	173.33	173.33	6,206.02	433.62	367.32	85.91	117.84	0.00	281.43	0.00	4,919.90
			173.33	173.33	6,206.02	433.62	367.32	85.91	117.84	0.00	281.43	0.00	4,919.90
00-0000097 BARRIGA SOLORIO, ESMERALDA											Social Security Number: ***-**-4201		
D000004954	10/30/2026	10/30/2026	173.33	173.33	5,392.03	376.04	296.57	69.36	29.80	0.00	0.00	0.00	4,620.26
			173.33	173.33	5,392.03	376.04	296.57	69.36	29.80	0.00	0.00	0.00	4,620.26
00-0000173 ALATORRE, OSCAR IVAN R.											Social Security Number: ***-**-3049		
D000004955	10/30/2026	10/30/2026	173.33	173.33	4,049.69	0.00	205.53	48.07	0.00	0.00	0.00	0.00	3,796.09
			173.33	173.33	4,049.69	0.00	205.53	48.07	0.00	0.00	0.00	0.00	3,796.09
00-0000189 ARREDONDO, KIMBERLY Y.											Social Security Number: ***-**-8428		
D000004956	10/30/2026	10/30/2026	46.00	46.00	777.40	9.02	0.00	11.27	0.00	0.00	62.19	0.00	694.92
			46.00	46.00	777.40	9.02	0.00	11.27	0.00	0.00	62.19	0.00	694.92
00-0000294 BURNETT, ASHLEY											Social Security Number: ***-**-3757		
D000004957	10/30/2026	10/30/2026	85.00	85.00	1,436.50	69.66	0.00	20.83	0.00	0.00	114.92	0.00	1,231.09
			85.00	85.00	1,436.50	69.66	0.00	20.83	0.00	0.00	114.92	0.00	1,231.09
00-0000300 BRUMBAUGH, ANGUS L.											Social Security Number: ***-**-6956		
D000004958	10/30/2026	10/30/2026	47.00	47.00	794.30	10.58	0.00	11.52	0.00	0.00	63.54	0.00	708.66
			47.00	47.00	794.30	10.58	0.00	11.52	0.00	0.00	63.54	0.00	708.66
00-0000326 CERVANTES, LAURA											Social Security Number: ***-**-3538		
D000004959	10/30/2026	10/30/2026	49.00	49.00	828.10	0.00	0.00	12.01	0.00	0.00	243.14	0.00	572.95
			49.00	49.00	828.10	0.00	0.00	12.01	0.00	0.00	243.14	0.00	572.95
00-0000327 CERVANTES MARTINEZ, MARIA L.											Social Security Number: ***-**-4533		
D000004960	10/30/2026	10/30/2026	6.00	6.00	150.00	0.00	0.00	2.18	0.00	0.00	12.00	0.00	135.82
			6.00	6.00	150.00	0.00	0.00	2.18	0.00	0.00	12.00	0.00	135.82
00-0000344 CHAVARIN, MOSES M.											Social Security Number: ***-**-3058		
0000001370	10/30/2026	10/30/2026	68.00	68.00	1,149.20	43.23	0.00	16.66	0.00	0.00	91.94	0.00	997.37
			68.00	68.00	1,149.20	43.23	0.00	16.66	0.00	0.00	91.94	0.00	997.37

Check History Report
Sorted by Employee Number
Check Details for Check Dates between 10/1/2026 and 10/31/2026

COALINGA-HURON RECREATION & PARK DISTRICT (040)

Department Number: 00 ADMINISTRATION

Employee/ Check	Check Date	Period End Date	Regular Hours	Total Hours	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Deductions	Other Taxes	Check Amount
00-0000353 CRUZ JURADO, KENNY											Social Security Number: ***-**-1547		
D000004961	10/30/2026	10/30/2026	45.00	45.00	760.50	0.00	0.00	11.03	0.00	0.00	60.84	0.00	688.63
			45.00	45.00	760.50	0.00	0.00	11.03	0.00	0.00	60.84	0.00	688.63
00-0000355 CORONA, TUCKER W.											Social Security Number: ***-**-0891		
0000001371	10/30/2026	10/30/2026	6.00	6.00	101.40	0.00	0.00	1.47	0.00	0.00	8.11	0.00	91.82
			6.00	6.00	101.40	0.00	0.00	1.47	0.00	0.00	8.11	0.00	91.82
00-0000702 GARIBAY, OSCAR											Social Security Number: ***-**-3709		
D000004962	10/30/2026	10/30/2026	173.33	173.33	3,982.86	129.95	205.53	48.07	56.85	0.00	0.00	0.00	3,542.46
			173.33	173.33	3,982.86	129.95	205.53	48.07	56.85	0.00	0.00	0.00	3,542.46
00-0000705 GARCIA, VICTOR Y.											Social Security Number: ***-**-1586		
D000004963	10/30/2026	10/30/2026	30.00	30.00	507.00	0.00	0.00	7.35	0.00	0.00	40.56	0.00	459.09
			30.00	30.00	507.00	0.00	0.00	7.35	0.00	0.00	40.56	0.00	459.09
00-0000723 GARCIA, AURORA											Social Security Number: ***-**-9644		
0000001372	10/30/2026	10/30/2026	87.50	87.50	1,478.75	50.00	0.00	21.44	0.00	0.00	118.30	0.00	1,289.01
			87.50	87.50	1,478.75	50.00	0.00	21.44	0.00	0.00	118.30	0.00	1,289.01
00-0000729 GARIBAY, KARLA											Social Security Number: ***-**-1698		
D000004964	10/30/2026	10/30/2026	173.33	173.33	4,629.94	244.66	244.53	57.19	63.75	0.00	0.00	0.00	4,019.81
			173.33	173.33	4,629.94	244.66	244.53	57.19	63.75	0.00	0.00	0.00	4,019.81
00-0000767 GRIFFITH, MALLORY LOUISE											Social Security Number: ***-**-7659		
D000004965	10/30/2026	10/30/2026	173.33	173.33	7,058.49	974.70	413.33	96.67	346.98	0.00	0.00	0.00	5,226.81
			173.33	173.33	7,058.49	974.70	413.33	96.67	346.98	0.00	0.00	0.00	5,226.81
00-0000830 LOPEZ MENDOZA, EDUARDO											Social Security Number: ***-**-1910		
D000004966	10/30/2026	10/30/2026	173.33	173.33	3,862.93	367.89	0.00	46.18	90.74	0.00	0.00	0.00	3,358.12
			173.33	173.33	3,862.93	367.89	0.00	46.18	90.74	0.00	0.00	0.00	3,358.12
00-0000831 LOPEZ MARTINEZ, LIDIA J.											Social Security Number: ***-**-3880		
D000004967	10/30/2026	10/30/2026	71.50	71.50	1,208.35	48.67	0.00	17.52	0.00	0.00	96.67	0.00	1,045.49
			71.50	71.50	1,208.35	48.67	0.00	17.52	0.00	0.00	96.67	0.00	1,045.49
00-0000871 HUERTA, RODRIGO G.											Social Security Number: ***-**-1559		
0000001373	10/30/2026	10/30/2026	66.00	66.00	1,115.40	0.00	0.00	16.17	0.00	0.00	89.23	0.00	1,010.00
			66.00	66.00	1,115.40	0.00	0.00	16.17	0.00	0.00	89.23	0.00	1,010.00

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COALINGA-HURON RECREATION & PARK DISTRICT (040)

Department Number: 00 ADMINISTRATION

Employee/ Check	Check Date	Period End Date	Regular Hours	Total Hours	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Deductions	Other Taxes	Check Amount
00-0001063 KIKER, LANDON T.											Social Security Number: ***-**-1234		
0000001374	10/30/2026	10/30/2026	65.50	65.50	1,106.95	0.00	0.00	16.05	0.00	0.00	88.56	0.00	1,002.34
			65.50	65.50	1,106.95	0.00	0.00	16.05	0.00	0.00	88.56	0.00	1,002.34
00-0001294 LUNA, STEVEN											Social Security Number: ***-**-8101		
D000004968	10/30/2026	10/30/2026	173.33	173.33	4,324.13	247.90	223.98	52.38	11.81	0.00	0.00	0.00	3,788.06
			173.33	173.33	4,324.13	247.90	223.98	52.38	11.81	0.00	0.00	0.00	3,788.06
00-0001334 MEJIA VAZQUEZ, LARISA											Social Security Number: ***-**-8818		
D000004969	10/30/2026	10/30/2026	37.00	37.00	625.30	0.00	0.00	9.07	0.00	0.00	50.02	0.00	566.21
			37.00	37.00	625.30	0.00	0.00	9.07	0.00	0.00	50.02	0.00	566.21
00-0001380 MORENO, JIMMY											Social Security Number: ***-**-1027		
D000004970	10/30/2026	10/30/2026	173.33	173.33	4,269.49	0.00	223.98	52.38	0.00	0.00	0.00	0.00	3,993.13
			173.33	173.33	4,269.49	0.00	223.98	52.38	0.00	0.00	0.00	0.00	3,993.13
00-0001569 OSEGUERA, KALEY R.											Social Security Number: ***-**-5868		
D000004951	10/19/2026	10/19/2026	63.50	139.75	5,364.67	602.06	280.26	65.54	190.45	0.00	0.00	0.00	4,226.36
			63.50	139.75	5,364.67	602.06	280.26	65.54	190.45	0.00	0.00	0.00	4,226.36
00-0001633 PENA, FRANCIA											Social Security Number: ***-**-6980		
D000004971	10/30/2026	10/30/2026	173.33	173.33	4,617.75	458.46	244.53	57.19	139.09	0.00	0.00	0.00	3,718.48
			173.33	173.33	4,617.75	458.46	244.53	57.19	139.09	0.00	0.00	0.00	3,718.48
00-0001634 PENA, JULIAN											Social Security Number: ***-**-4693		
D000004972	10/30/2026	10/30/2026	85.50	85.50	1,444.95	70.44	0.00	20.95	0.00	0.00	115.60	0.00	1,237.96
			85.50	85.50	1,444.95	70.44	0.00	20.95	0.00	0.00	115.60	0.00	1,237.96
00-0001813 RAMSEY, RYANN J.											Social Security Number: ***-**-1179		
D000004973	10/30/2026	10/30/2026	57.25	57.25	967.53	26.51	0.00	14.03	0.00	0.00	77.40	0.00	849.59
			57.25	57.25	967.53	26.51	0.00	14.03	0.00	0.00	77.40	0.00	849.59
00-0001856 RODRIGUEZ JIMENEZ, LUIS E.											Social Security Number: ***-**-3987		
D000004974	10/30/2026	10/30/2026	173.33	173.33	4,049.69	70.00	205.53	48.07	0.00	0.00	0.00	0.00	3,726.09
			173.33	173.33	4,049.69	70.00	205.53	48.07	0.00	0.00	0.00	0.00	3,726.09
00-0001891 SIGALA, MARYIAH G.											Social Security Number: ***-**-0293		
D000004975	10/30/2026	10/30/2026	248.08	365.62	7,595.18	1,013.94	425.04	99.40	393.36	0.00	0.00	0.00	5,663.44
			248.08	365.62	7,595.18	1,013.94	425.04	99.40	393.36	0.00	0.00	0.00	5,663.44

COALINGA-HURON RECREATION & PARK DISTRICT (040)

Department Number: 00 ADMINISTRATION

Employee/ Check	Check Date	Period End Date	Regular Hours	Total Hours	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Deductions	Other Taxes	Check Amount
00-0001921 SEDANO, ALECXA											**Social Security Number:** ***-**-9665		
D000004976	10/30/2026	10/30/2026	33.50	33.50	566.15	0.00	0.00	8.21	0.00	0.00	45.29	0.00	512.65
			33.50	33.50	566.15	0.00	0.00	8.21	0.00	0.00	45.29	0.00	512.65
00-0001974 CULWELL STEVENS, DRAKE S.											**Social Security Number:** ***-**-2979		
0000001375	10/30/2026	10/30/2026	45.50	45.50	768.95	8.24	0.00	11.15	0.00	0.00	61.52	0.00	688.04
			45.50	45.50	768.95	8.24	0.00	11.15	0.00	0.00	61.52	0.00	688.04
00-0002013 TASI, CALEB											**Social Security Number:** ***-**-6973		
D000004977	10/30/2026	10/30/2026	56.00	56.00	946.40	0.00	0.00	13.72	0.00	0.00	75.71	0.00	856.97
			56.00	56.00	946.40	0.00	0.00	13.72	0.00	0.00	75.71	0.00	856.97
00-0002017 TINAJERO, JOHNNIE											**Social Security Number:** ***-**-9864		
D000004978	10/30/2026	10/30/2026	64.00	64.00	1,081.60	100.68	0.00	15.68	108.16	0.00	86.53	0.00	770.55
			64.00	64.00	1,081.60	100.68	0.00	15.68	108.16	0.00	86.53	0.00	770.55
00-0002020 TAMAYO, DAMYEN A.											**Social Security Number:** ***-**-8140		
D000004979	10/30/2026	10/30/2026	59.00	59.00	997.10	29.23	0.00	14.46	0.00	0.00	79.77	0.00	873.64
			59.00	59.00	997.10	29.23	0.00	14.46	0.00	0.00	79.77	0.00	873.64
00-0002225 VALADEZ, MENDY P.											**Social Security Number:** ***-**-4861		
D000004980	10/30/2026	10/30/2026	78.00	78.00	1,376.70	64.16	0.00	19.96	0.00	0.00	110.14	0.00	1,182.44
			78.00	78.00	1,376.70	64.16	0.00	19.96	0.00	0.00	110.14	0.00	1,182.44
00-0002226 VALENZUELA, DAVID A.											**Social Security Number:** ***-**-3630		
D000004981	10/30/2026	10/30/2026	69.50	69.50	1,174.55	0.00	0.00	17.03	0.00	0.00	93.96	0.00	1,063.56
			69.50	69.50	1,174.55	0.00	0.00	17.03	0.00	0.00	93.96	0.00	1,063.56
00-0002228 VALENZUELA, JOSHUA L.											**Social Security Number:** ***-**-0739		
0000001376	10/30/2026	10/30/2026	8.00	8.00	135.20	0.00	0.00	1.96	0.00	0.00	10.82	0.00	122.42
			8.00	8.00	135.20	0.00	0.00	1.96	0.00	0.00	10.82	0.00	122.42
00-0002362 WHITE, HANNAH M.											**Social Security Number:** ***-**-3960		
D000004982	10/30/2026	10/30/2026	82.50	82.50	1,394.25	0.00	0.00	20.22	0.00	0.00	111.54	0.00	1,262.49
			82.50	82.50	1,394.25	0.00	0.00	20.22	0.00	0.00	111.54	0.00	1,262.49
	Department 00 Total:		3,646.46	3,840.25	89,647.40	5,449.64	3,336.13	1,177.95	1,548.83	0.00	2,397.89	0.00	5,201.00
												Direct Deposit:	70,535.96

COALINGA-HURON RECREATION & PARK DISTRICT (040)

Employee/ Check	Check Date	Period End Date	Regular Hours	Total Hours	Gross Earnings	Federal Withholding	Social Security Tax	Medicare Tax	State Withholding	Disability Tax	Other Deductions	Other Taxes	Check Amount
		Report Total:	3,646.46	3,840.25	89,647.40	5,449.64	3,336.13	1,177.95	1,548.83	0.00	2,397.89	0.00	5,201.00
												Direct Deposit:	70,535.96

Coalinga-Huron Recreation and Park District

Bill Payment List

October 1-30, 2026

Date	Num	Vendor	Amount
118000-033 CASH IN BANK-FIVE STAR BOND SERIES C			
10/05/2026	1108	PHILLIPS ELECTRIC LLC	-3,300.00
Total for 118000-033 CASH IN BANK-FIVE STAR BOND SERIES C			**-$3,300.00**
115000-000 CASH IN BANK- FIVE STAR CLEARING			
10/01/2026	4361	WENDI HOWARD	-174.60
10/01/2026	4358	STEVE GARZA	-165.00
10/01/2026	4359	US BANK PARS #6746022400	-1,704.94
10/01/2026	4352	GLORIA SPRAGUE	-131.31
10/01/2026	4360	VISION SERVICE PLAN - (CA)	-117.02
10/01/2026	4362	YOLANDA SOLORIO	-199.60
10/01/2026	4355	LINCOLN NAT'L LIFE INSURANCE	-191.94
10/01/2026	4357	PREMIER ACCESS INSURANCE CO	-502.76
10/01/2026	4354	JESUS AMEZCUA**	-165.00
10/01/2026	4353	JEAN RODERICK	-150.00
10/01/2026	4356	MARGIE ENOS	-139.60
10/02/2026	4372	MID VALLEY DISPOSAL	-60.00
10/02/2026	4366	BRITTANY GIRON	-300.00
10/02/2026	4370	MARIA SANDOVAL	-100.00
10/02/2026	4363	APEX FIRE CONTROL	-1,365.10
10/02/2026	4364	AUTO ZONE, INC.	-9.80
10/02/2026	4367	ERIC VELASCO	-300.00
10/02/2026	4369	LAWRENCE TRACTOR CO., INC.	-318.84
10/02/2026	4365	BILLINGSLEY TIRE SERVICE	-328.63
10/02/2026	4371	MARTHA SOTO	-288.00
10/02/2026	4368	FRESNO EQUIPMENT COMPANY	-319.45
10/02/2026	4373	NASHELEY MELCHOR	-40.00
10/02/2026	4374	NICHOLE CONTRERAS	-100.00
10/02/2026	4375	PUBLIC RESTROOM COMPANY	-319.00
10/02/2026	4377	RAMONA FLORES	-50.00
10/02/2026	4376	RAFAEL PIMENTEL	-100.00
10/02/2026	4378	Rashael Skaggs	-500.00
10/05/2026	4380	MALLORY GRIFFITH	-199.00
10/05/2026	4379	ACC BUSINESS	-772.06
10/05/2026	4386	VERIZON WIRELESS	-1,156.20
10/05/2026	4385	TURF STAR INC.	-186.79
10/05/2026	4384	SEEDCO SYSTEMS LLC	-1,250.00
10/05/2026	4382	DATA FLOW BUSINESS SYSTEMS	-214.57
10/05/2026	4383	FRESNO OXYGEN/BARNES WELDING	-137.73
10/05/2026	4381	CAMBRIA COMMUNITY SERVICE DIST	-3,280.47
10/06/2026	4396	Spectrum	-411.38
10/06/2026	4397	Umpqua Bank Commercial Card OPS	-1,185.05
10/06/2026	4395	SoCalGas	-290.04
10/06/2026	4389	CIVICPLUS LLC	-219.80

Coalinga-Huron Recreation and Park District

Bill Payment List

October 1-30, 2026

Date	Num	Vendor	Amount
10/06/2026	4391	MATSON ALARM CO, INC.	-385.50
10/06/2026	4388	CINTAS	-2,127.81
10/06/2026	4392	OREILLY AUTO PARTS	-263.09
10/06/2026	4387	AT&T	-97.20
10/06/2026	4393	PACIFIC GAS AND ELECTRIC	-99.28
10/06/2026	4394	PRIMO BRANDS	-329.32
10/06/2026	4390	MARISOL AMEZCUA-GARCIA	-300.00
10/06/2026	4399	Umpqua Bank Commercial Card OPS	-842.81
10/06/2026	4400	UNWIRED BROADBAND LLC	-149.99
10/06/2026	4398	AT&T	-108.00
10/06/2026	4402	Umpqua Bank Commercial Card OPS	-804.26
10/06/2026	4401	AT&T	-108.00
10/06/2026	4403	Umpqua Bank Commercial Card OPS	-610.73
10/06/2026	4404	PACIFIC GAS & ELECTRIC	-13,316.37
10/06/2026	4405	Umpqua Bank Commercial Card OPS	-442.53
10/06/2026	4406	Umpqua Bank Commercial Card OPS	-227.19
10/06/2026	4407	Umpqua Bank Commercial Card OPS	-4,934.95
10/06/2026	4408	NOELLA SALDANA	-576.00
10/06/2026	4409	RONALD BUCKNER	-44.00
10/06/2026	4410	Umpqua Bank Commercial Card OPS	-173.32
10/07/2026	4413	CAMBRIA HARDWARE CENTER	-15.69
10/07/2026	4414	JORGENSEN COMPANY	-331.52
10/07/2026	4416	WOMENS CAMP	-500.00
10/07/2026	4411	BRADY INDUSTRIES, LLC	-336.54
10/07/2026	4412	BUG ME PEST CONTROL	-75.00
10/07/2026	4415	Umpqua Bank Commercial Card OPS	-1,461.76
10/07/2026	4417	Umpqua Bank Commercial Card OPS	-764.74
10/20/2026	4422	JOSE GARCIA.	-25.00
10/20/2026	4421	ENRIQUE MARTINEZ	-50.00
10/20/2026	4425	ROSAURA LEMUS	-25.00
10/20/2026	4424	OSCAR HERNANDEZ	-25.00
10/20/2026	4426	SARAH NAVARRO	-10.00
10/20/2026	4427	TURF STAR INC.	-402.36
10/20/2026	4420	EDGAR GONZALEZ	-25.00
10/20/2026	4419	ABRAHAM DIAZ	-50.00
10/20/2026	4423	MODESTA GARCIA	-50.00
10/20/2026	4418	AARON GARCIA	-50.00
10/20/2026	4431	AZUCENA EUGENIO	-25.00
10/20/2026	4436	DIEGO ROBLES	-25.00
10/20/2026	4434	CITY OF COALINGA	-14,957.87
10/20/2026	4435	CITY OF HURON	-5,779.23
10/20/2026	4428	ALBERTA ANGELES	-50.00
10/20/2026	4437	ELVIA GARCIA	-50.00
10/20/2026	4430	AT&T-KECK	-15.09
10/20/2026	4432	BOOT BARN LOCKBOX	-370.48

Coalinga-Huron Recreation and Park District

Bill Payment List

October 1-30, 2026

Date	Num	Vendor	Amount
10/20/2026	4433	CALIFITNESS INC.	-230.00
10/20/2026	4429	ANDREA PARRA	-50.00
10/20/2026	4444	ISABEL BARRERA	-60.00
10/20/2026	4441	FRANCISCO SANTIAGO	-50.00
10/20/2026	4443	IRIS PEREZ TORRES	-100.00
10/20/2026	4446	LAURA BATZ	-50.00
10/20/2026	4439	EMPERATRIZ JIMENEZ	-50.00
10/20/2026	4445	JOHNNY PEDRAZA	-50.00
10/20/2026	4442	GABRIEL MARTINEZ	-25.00
10/20/2026	4447	LUCIA VALENTIA	-25.00
10/20/2026	4440	FRANCISCO CAMARGO	-25.00
10/20/2026	4438	ELVIA RUIZ	-25.00
10/20/2026	4451	NAPA WEST OF HURON	-1,048.74
10/20/2026	4454	ROGELIO TREJO	-25.00
10/20/2026	4457	SLOCTC	-136.50
10/20/2026	4448	MARIA DE LA LUZ ALVAREZ	-50.00
10/20/2026	4453	PAULINO PANZO	-75.00
10/20/2026	4456	SEEDCO SYSTEMS LLC	-2,500.00
10/20/2026	4450	MARIO REYES JUARES	-50.00
10/20/2026	4452	PACIFIC GAS AND ELECTRIC	-17.34
10/20/2026	4455	ROMAN GOMEZ/QUALITY POOL SERVICE	-630.00
10/20/2026	4449	MARIA RAMIREZ CRUZ	-175.00
10/20/2026	4458	UNWIRED BROADBAND LLC	-299.98
10/20/2026	4463	ZULEMA LUSTRE	-50.00
10/20/2026	4462	YOLANDA CASTANEDA	-50.00
10/20/2026	4459	VERDANT COMMERCIAL CAPITAL	-238.69
10/20/2026	4460	VICENTE ALVARADO	-55.00
10/20/2026	4461	WESTSIDE SUPPLY	-30.00
Total for 115000-000 CASH IN BANK- FIVE STAR CLEARING			**-$75,025.56**

Consent Calendar #3

Approval of Meeting Minutes

COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MINUTES

Regular Meeting	6:00 P.M	October 15, 2026

I. OPEN SESSION/CALL TO ORDER

- **Call to Order:** by President Michelle Martin at 6:00pm

b. Roll Call of Directors was taken as follows:

Michelle Martin, President – Present
Wendy Luna, Vice President – Present
Monica Sigler, Treasurer/Clerk – Present
Jennifer Johnson, Director – Present
Veronica Acosta, Director - Present

c. Pledge of Allegiance: led by President Michelle Martin

d. Approval of Agenda:

Motion made by: Vice President Wendy Luna
Motion seconded by: Director Jennifer Johnson
Carried unanimously AYES: (5); NOES: (0); ABSENT: (0); ABSTAINED: (0)

II. PUBLIC COMMENT:

- **Chuck Yeadon-** Representing Harris Ranch and promoting their newest event coming up which would be a Pumpkin Patch that is currently on now and a Carnival starting October 17th which will be open to the public. Yeadon stated that he knows that the Board could not respond to him, but he wanted to see if he could advertise by leaving some small flyers at some of our facilities for the event which ends November 7th. Yeadon also stated that on January 30th Harris Ranch will have a concert, Ella Langley Experience, 300 tickets are available and at least half have sold already. So, if I can post these at your facilities, I would really appreciate it, Thank you.
    - **General Manager Griffith-Wells** – You can stop by the office and drop some off, we can distribute for you, this is more of an approval needed from me rather than the Board.

- **Virginia Penaloza City Manager for the City of Huron –** I wanted to give some updates and talk about a few things; The Police department has put in some over time to help with the fighting at the Farmers Market, so hopefully that will continue to make the event enjoyable, but with that being said, we have worked with the General Manager and her staff on canceling the October 23rd Farmers Market and relocating it to our Huron Harvest Festival that we are having right outside the John Palacios Center. When vendors were being called 2 issues were brought to our attention; 1. I don't know if last week's Farmers Market was canceled unexpectedly, I don't know if it was ICE related, but apparently those vendors that paid fees were told they were not being reimbursed or credited for a future Farmers Market, they were upset about that and wanted the City to do something about it. I knew I was already coming over here, which is why I didn't reach out to you ahead of time (gesturing to General Manager Mallory). 2. About the Farmers Market on the 23rd they were not informed that it was not being canceled and in fact some of them had already paid vendor fee for that day and therefore won't participate in our event, which defeats the collaboration purpose of not having the event. So, I don't know if it's just staff

miscommunication or what it was, but just fyi that was brought to our attention, so if you want to follow up afterwards, we can figure it out. With that being said, the City of Huron is having its Harvest Festival on October 23rd at 4pm, we will have some vendors, our Animal control will have a booth, we will be having a pumpkin patch and pumpkin decorating outside the John Palacios but within the fence and inside the center we are going to do a little haunted room, we will also be playing a movie, costume contest, music and prizes. Also, on November 23rd we are going to be doing a Thanksgiving drive that the City's putting together, last year we partnered with another organization but this year we are going to be doing our own Turkeys and holiday boxes that we will be giving out. I will share those details with you as soon as I have more information. After that we will be having a tree lighting ceremony on December 2nd, right outside the council chambers, it is on a City Council meeting day. On the 12th we are going to have a Christmas Posada its going to be a little different this year with a shorter route and ending at the John Palacios Center, where we will be partnering with 2 other organizations to have a toy drive. That is the organization that hosted the Breakfast with Santa last year and we were talking about doing the competing events, so we were talking about them possibly partnering with you this year for the Breakfast with Santa and leaving the Toy drive portion to our event. I will connect you to that organization in case you want to do that, instead of having 10 different events we can try to combine forces.

III. PRESENTATIONS AND CORRESPONDENCE: None

IV. CONSENT CALENDAR ITEMS

CC-1 Approval of Payroll & Taxes for September 30th, of 2026 for a combined total of $83,846.51 ($70,017.60 + $13,828.51)

CC-2 Approval of Accounts Payable & Employee Benefits for August 31st, of 2026 for a combined total of $111,862.72 ($83,959.11 + $27,903.61)

CC-3 Approval of Meeting Minutes for Regular Board Meeting September 10th, of 2026.

CC-4 Approval of the Donation for use of Keck Hall for West Hills Child Development's (WHCD) Annual end of year BBQ.

CC-5 Approval of Appointment for Full-Time Employee, Maintenance 1

CC-6 Approval of Employment Contract between Camp Caretaker, Oscar Alatorre and the Coalinga-Huron Recreation and Park District.

Motion made by: Treasurer/Clerk Monica Sigler
Motion seconded by: Director Veronica Acosta
Carried unanimously AYES: (5); NOES: (0); ABSENT: (0); ABSTAINED: (0)

V. NEW BUSINESS

NB-1 Discussion/Potential Action – Off-Leash Dogs in District Parks – General Manager Mallory Griffith-Wells stated that a concern was brought to her attention about a dog being off leash at Keck Park and growling at a community members child. Currently there is no policy explicitly prohibiting off-leash animals. Given the community members' concern and the potential safety implications, the Board should determine our position on this matter. Things that should be considered before taking action is; This is the first complaint relating to this issue since 202, since being with the District Griffith-Wells has not hear any complaints, there are at least 6-8 individuals who do walk their dogs and play fetch daily aside from the concern, the other dogs do not appear to cause any problems. This is something that Griffith-Wells would like the Board to consider and also, enforcement of this policy is it going to turn our park guys into Policy and this is going to be their only job because like I said its 6-8 people a day and that's just at Keck alone.

- Director Johnson – What if there was an off-leash area?

- Griffith-Wells – I did think about that, if we were to do it at each park we would have to do it away from the play structures, away from the kids. Just an idea for Keck the side on Polk st, I think that is plenty far away but then do we have to put a fence or a perimeter? A lot is going to go into this; it's not going to be a 1 meeting discussion we are going to talk about this for a couple of months.
- Johnson – I think we would have to talk to the city too
- Griffith-Wells – The City does have a policy for their parks, but their policies don't necessarily mean much to us.

- President Martin – I know every where your dog is supposed to be on a leash, when we go to the coast your dogs are on a leash except for the dog beach, but every were else your dogs must be on a leash.
- Treasurer/Clerk Sigler – You either have your dog on a leash or you don't, we have so many street animals running around town anyway, so that one person doesn't have their dog on the leash but there are 5 strays running through the park. I just feel like we are going to spend so much time trying to regulate something like that when most of it is out of our control anyway.
- President Martin – We can't really ask people to keep their dog on a leash if the city is not keeping the dogs off the street. I don't even think the City has a dog catcher right now.
- Treasure/Clerk Sigler – My questions would be then, if something were to happen with a person's off leash dog in the park, is that the person's responsibility or is it the parks responsibility?
  - Griffith-Wells – Would you like me to talk to the police department about that?
  - Sigler – Yes
- Public Comment
  - Chuck Yeadon – My opinion, if a person is just walking with their dog in a park, then yes by all means put on a leash, but if they are playing fetch that would be then they can be off a leash with that being the owners responsibility, but when it's time to leave and walk through the park then they need to be on a leash.
  - Vice President Luna – But then again that leads back to the same thing, who is going to regulate it.

No Motion was made pending further investigation. This Agenda Item will be brought back at next Board Meeting on November 12, 2026.

NB-2 Discussion – First Reading of Board Policy 4240 Attendance at Meetings – General Manager Mallory Griffith-Wells, stated that before she reads Policy 4240, the Board needed to keep in mind that this will be the first reading, it is a first draft and any changes that are requested can be made and brought back at the next meeting. Once Griffith-Wells finished reading Policy 4240, President Martin asked the Board if they had any concerns or questions, Griffith-Wells stated that this policy was made off the Questioner that she gave the Board at the previous meeting, there was some questions where the Board all had different answers, but for the most part there was a majority on everything, so what went into this policy is what the majority of the Board members chose.

- Public Comment:
  - Chuck Yeadon – It says if it's a Special Meeting it's the same as a Regular Meeting and that you must be there, now usually how often do you have Special Meetings?
    - Griffith-Wells – We haven't had a Special Meeting since I started with the District, but if we ever do, we have to have this in place.
    - Chuck Yeadon – How much of a notice would we have?
    - Griffith-Wells – Typically like 72 hours, we can have an Emergency Meeting which is like 24 hours, but those meetings don't cover this. There is a chance where Michelle is out of town already and we must call a Special Meeting, she can't come back from Texas overnight, so that would be a special circumstance, but special meetings there is more time allowed and there scheduled a little more sooner than that.
  - Virginia Penaloza – This is a great Policy; I'm going to see if I can implement it in mine. But, why Board President and not the General Manager if the General Manager will be the one who, say you don't have a quorum you have to be the one to cancel the meeting, so that stood out to me that it's the Board President and not General Manager.
    - **Griffith-Wells** – Our President has a lot of power.

- **Virgina**- The not good cause work or employment obligations is very concerning. If I were on a Board, I must go on a bunch of conferences they are out of your control and If I can't make that meeting, I'm getting kicked off the Board. I would caution that, because you do have the ones that are accepted, which is only if you are representing the Board, but you got your job and that is your livelihood. Also, what constitutes as sick, because if I have 2 and on the third one I can be kicked out, I'm just going to tell you I'm sick, because there is no what's the proof, so you might want to look into what is considered sick and provide proof or Drs. Notes.
- **Griffith-Wells** – I did look into the Drs. Notes, and we cannot ask for them, because they are not our employees. In my personal opinion, this might not be a popular one but, whenever you are running for our Board you are here to do a job, just like we are here doing our job and if we weren't we would be punished for it. In my eyes you only have to be here 12 times a year most of the time. So, to me it's really not that hard to be here 12 times a year.
- **Virginia** – With us, you can have a policy but we have to follow the California Law so if you are a public entity you might have to do that, and for us its 60 consecutive days, Board Meetings technically and then they are subject to the law and not our policy.

- Treasurer/Clerk Sigler – If its for work and we are told we have to go; we have to go. We have a whole year planed out, like last year I had a conference in March and it didn't fall on a meeting but if it had and I was told I had to go to my conference, then I do have to go to it, I don't really have a choice.
- Vice President Luna – There are night events at the prison, sometimes I have to go take pictures at these events, I'm sorry but I have to do my job before I do these meetings. That is my paycheck.
- Griffith-Wells – How about we remove #3 and make it easy?

President Michelle Marting asked if there were any more comments or concerns? None.
Policy will be revised and brought back at the next Board Meeting on November 12th.

NB-3 Discussion/Action – Acceptance of Resignation of Huron Recreation Coordinator, Kaley Oseguera – General Manager Mallory Griffith-Wells read off her Summary Report and asked the Board if they had any questions, concerns or comments?

- Treasurer/Clerk Sigler – Thank you Kaley, for everything
- Director Jennifer Johnson – I must say Kaley it was a joy watching you grow up. I wish you nothing but the best.
- Vice President Luna – Sad for us, but happy for you.
- President Martin – You have been such a blessing for our District, I loved communicating with you and working with you on everything. We are going to miss you, Goodluck
- Director Acosta – Thank you Kaley for all the hard work.

Motion made by: Treasurer/Clerk Monica Sigler
Motion seconded by: Director Jennifer Johnson
Carried unanimously AYES: (5); NOES: (0); ABSENT: (0); ABSTAINED: (0)

VI. OLD BUSINESS

OB-1 Cash Flow – Director of Financial Services Esmeralda Barriga – See Attached

VII. STAFF REPORTS

R-1 Staff Reports/Announcements

- **Director of Recreational Services Karla Garibay** – This past month or so I've been taking a lot of comp time and due to some health concerns Iv been navigating all of that, which is why

I've had the coordinators take the full reigns on their sports and events. I have Maryiah's update aside from mine.

- **Karla's Report**
  - I attended 2 soccer games, and everything seemed to be running smoothly, no concerns or complaints.
  - Fresno Fair trip went well; we had a total of 16 seniors attend which was a little low just because we had last minute cancelations and we also had a few go in their own cars. They would have been able to go with us due to the cancelations, but they left before us.
  - I will be attending the Huron Elementary Pumpkin Patch on October 29th. I was invited by the staff, I will be doing a painting activity and handing out flyers.
  - Salvation Army will be donating Easter eggs and supplies again this year coming, they did say they are overflowing so we should expect supplies yearly.
  - We also received the $66,000 from CHUSD for summer camp.
- **Maryiah's Report**
  - October 3rd, staff assisted the city with their event "Wings over the Westside". Our team did an excellent job managing the parking area.
  - October 10th, we attended the Fire Departments open house and hosted a ring toss game.
  - October 11th, we had the Annual Down Syndrome Awareness event which was relocated to the Sports Complex. We were excited to welcome 15 vendors who came out to support and participate, we also had lots of Highschool volunteers. We were also honored to have the Coalinga Police Chief, City Council Member Jeremy Lowder and his family as well as City Manager Sean Brewer and his family come out to support the event and join the walk. This year we had the privilege of having Levi Yanez lead our walk making the event special and memorable for everyone.
  - October 24th, we have our annual Trunk for Treats event that will take place at October Fest, we currently have 10 participants signed up.
  - Upcoming Sports update: Soccer Season is beginning to wrap up this year, the 2-3 and the 14-17 divisions have completed their seasons, the 4-6, 7-9 and 10-13 divisions are still having games.
  - We have been grateful to have receive so much help by our local high school students who have volunteer to Referee games and help with pregame setup.
  - Our 2026 Soccer Season this year will end with a total of 282 participants signed up.
  - Flag Football registrations will open on September 28th, with October 23rd as the final deadline to register. We have about 45 registered now. We plan to start the Season mid-November.
  - Overall October has been busy, productive and successful community events and strong volunteers and sport programs.
- President Martin – What Activities do you have for the seniors?
  - Garibay we have:
    - Senior Meals – Monday, Wednesday and Thursday at 11:30am
    - Exercise Classes Monday, Wednesday and Thursday 9:30am-10am
      - $10 for the month or Fitness center Senior Membership for both the workout room and class.
    - Welborn Gym – Tuesday and Friday
    - Embroidery club – Fridays
  - The place mats that are in front of you, were made by one of our seniors Dorithy.

- **General Manager Mallory Griffith-Wells** – I don't have a whole lot for you guys this month I have been very busy, its all-routine items.
  - I am still looking for quotes for the SUVs and Trucks, I have been talking with Mark as well as Luis, Maintenance, he is basically our mechanic. I asked them if it matters if it's foreign or domestic and it doesn't, so we are open to looking at anything. I am looking much more towards a low mileage used vehicle, by looking at what our options are it makes the most sense for our District. Well, we do have the money to get something brand new, I guess I'm frugal, if we don't need it then why do it, I think that's what got

me here in this position anyways. So, I will bring you those quotes, its looking like next month, what I am doing is I am putting together a list for Mark to look at and we will narrow that down then bring those quotes to you. We are looking at two SUVs and two Trucks. President Martin did give me direction to talk to Mark to see if the guys needed any trucks and he said it is not necessary, he said all his guys trucks are good.

- I do have a little bit of good news that I found out today and it's been very hard to be excited about it, but we got ourself a $20,000 contribution from Chevron.

VIII. BOARD REPORTS/ANNOUNCEMENTS

- **President Michelle Martin** – Kaley we are going to miss you, again I mean the cash flows we been looking at especially on our LAIF account, it exceeded what was donated to us and we just want to keep it going. Everyone is doing a great job, Francia great job. Thank you, guys.

- **Vice President Wendy Luna** – Congratulations Kaley and we are sad, if you decide to come back just call and we get you an interview. Thank you everyone, and the numbers we hear from Esme are like Yay. It's good to see where we are, good job and keep it up.

- **Treasurer/Clerk Monica Sigler** – Thank you guys very much. Kaley you will be very missed, but I am happy for you and very proud of you because that is a big thing to do, go across the Country you go girl. But thank you all and same thing about the money stuff, it's good to see what we are seeing, its still a work in progress. It's really nice to finally be able to see all the hard work starting to pay off, it took a lot of patience and a lot of time, thank you guys.

- **Director Jennifer Johnson** – Kaley I am excited for you, keep in touch let us know how you are. Some of my students helped with the Autism event and want to help with the trunk for treats so I'm just keeping them in loop, so thank you guys for the great opportunities for the families to get together.

- **Director Veronica Acosta-** Kaley I know you're happy and I'm happy for you. I admire you because that is a big step to go that far, I wouldn't have the guts to do it. but I know it's going to go good for you. Esme always a good job, and all you guys I know you guys have been busy this month. Hopefully I get to see you guys more, but if I don't I will still be sitting in these meetings just on the public side.

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR – October 8, 2026

- Dog off-leash Policy
- Quotes for SUV & Truck
- 4240 Policy
- Huron Coordinator

X. ADJOURNMENT

There being no further business before the Board of Directors the meeting was adjourned at 7:13pm.

Motion made by: Vice President Wendy Luna
Motion seconded by: Director Veronica Acosta
Carried unanimously AYES: (5); NOES: (0); ABSENT: (0); ABSTAINED: (0)

APPROVAL OF THE MINUTES

The Board Minutes for ***October 15, 2026,*** were reviewed and approved by the Coalinga-Huron Recreation & Park District Board of Directors on ***November 12, 2026.***

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Clerk, Board of Directors

OCT 15, 2026 BOARD MEETING NOTES

CASH FLOW REPORT FOR THE MONTH ENDED SEPTEMBER 30, 2026

Cash Inflows:

1. During September 2026 we received $12,857.36 in RDA'S Secure, Unsecured and Interest from Fresno County.
2. The beginning cash balance for September was $940,161.00. Total Cash receipts were $55,952.00 including program revenue of $33,116.00 which exceeded the projected amount of $30,000 and $22,836.00 that amount included IRS Refund of $9,335.82 plus the California Association Park and Recreation insurance Refund of $13,500.

4. Total cash available for the month was $996, 112.00

Cash Outflows:

3. **Total Cash Outflows for September were $197,639.00. Mayor Disbursements included;**
    - **Wages $70,018.00**
    - **Payroll Taxes $14,485.00**
    - **Employee Benefits of $27,904.00**
    - **Accounts Payable $83,959.00.**
    - **FSB Bank Fees for the month were $751.**
    - **$522.00 WITH US Bank.**

After accounting for all inflows and outflows, the ending cash balance as of SEPTEMBER 30, 2026 was $798,473.00

I will give everyone a few minutes to review the statement balances, please let me know if you have a questions:

3. CA CLASS ACCOUNTS BALANCES:

   I WOULD ALSO LIKE TO REPORT ON THE BALANCES OF OUR CA CLASS ACCOUNTS. THE CHEVRON AND PVPS ACCOUNTS CURRENTLY HAVE ZERO BALANCES.
   THE PVPS WAS PREVIOUSLY CONSIDERED FOR CLOSURE; HOWEVER IT WAS RECOMMENDED TO KEEPING IT OPEN IN CASE A FUTURE DONATION IS RECEIVED AND NEEDS TO BE DEPOSITED INTO THAT ACCOUNT.
4. FRESNO COUNTY LLMD AND BANKING RATES:
   I HAVE ALREADY WITHDRAWN THE FRESNO COUNTY LLMD FUNDS. I ALSO REVIEWED THE INTEREST RATES OFFERED BY FIVE STAR BANK AND FOUND THEM TO BE VERY COMPETITIVE I ALREADY WITHDRAW THE FUNDS AND I SAW THAT FIVE STAR BANK INTEREST THEIR RATE WAS NEARLY COMPARABLE TO THE CA CLASS INTEREST RATE.

THE RATES ARE VERY COMPETITIVE, WITH CA CLASS OFFERING A SLIGHTLY HIGHER RATE

THAN FIVE STAR BANK.

CURRENT INTEREST RATES :

FSB INTEREST RATE IS 3.908%

CA CLASS INTEREST RATE IS 3.92 %

CA CLASS TSII 4.15

CA CLASS TSII OFFERS THE HIGHEST INTEREST RATE AMONG THE THREE OPTIONS REVIEWED.

RECOMMENDATION:

I RECOMMEND OPENING A CA CLASS SERIES TSII ACCOUNT AND DEPOSITTING THE FRESNO COUNTY LLMD FUNDS INTO THESE NEW SERIES TO TAKE ADVANTAGE OF THE HIGHER INTEREST RATE, SUBJECT TO CONFIRMING THE ACCOUNT REQUIREMENTS AND APPLICABLE TERMS.

THE CA CLASS TSII OFFERS 0.23 PERCENTAGE POINTS HIGHER THAN THE STANDARD CLASS RATE AND 0.242 PERCENTAGE POINTS HIGHER THAN FIVE STAR BANK'S RATE

Consent Calendar
#4

Coalinga-Huron Recreation and Park District

Agenda Item:

Request of Building Donation by Coalinga Elementary PTO

Prepared By:

Mallory Griffith-Wells

Summary:

Coalinga PTO has reached out requesting use of our Keck Hall in February 2027 for a Father/Daughter Dance.

Recommendation:

1. Approve the donation of Keck Hall to Coalinga PTO in February 2027.
2. Authorize Administrative Assistant to coordinate donation date and details.

Action Requested:

Motion to approve the donation of Keck Hall to Coalinga PTO in February 2027 and authorize the Administrative Assistant to coordinate all donation details.

From: Coalinga Elementary PTO <coalingaelementarypto@gmail.com>
Sent: Thursday, September 17, 2026 7:16 PM
To: Griffith, Mallory <mgriffith@chrpd.org>
Subject: Father/Daughter Dance

Hello,
I'm reaching out on behalf of the Coalinga Elementary PTO. We are interested in hosting a Father-Daughter Dance around Valentine's Day and would love to partner with Park & Recreation to make this special event possible for our families.
We are reaching out to see if Park & Recreation would be willing to donate the use of one of your buildings for the event. Our goal is to create a fun, memorable evening where fathers, father figures, and their daughters can spend quality time together in a special setting.
To make things as easy as possible for Park & Recreation, the PTO would provide our own work crew and volunteers to handle all setup and cleanup before and after the event. We would also ensure that the facility is left clean and in the same condition in which we received it.
We are still working out the details, including the exact date and time, and would be happy to coordinate with you based on facility availability.
We would truly appreciate your consideration and the opportunity to partner with Park & Recreation on an event that we hope will become a special tradition for our local families.
Thank you for considering our request, and please let us know if this is something we could discuss further.
Thank you,
Coalinga Elementary PTO

Consent Calendar
#5

Coalinga-Huron Recreation and Park District

Agenda Item:

Approval of Policy 4240- Attendance at Meetings

Prepared By:

Mallory Griffith-Wells

Summary:

At the October 15, 2026 Board Meeting, the Board requested #3 from section 4240.5 be removed from Circumstances Not Generally Considered Good Cause. #3 was moved and is now #5 under section 4240.4 Good Cause for Absence.

No other changes were requested by the Board.

Recommendation:

Staff recommends approval.

Action Requested:

Motion to approve Policy 4240-Attendance at Meetings.

4240 Attendance at Meetings

4240.1 Attendance at Meetings

4240.1.1 Members of the Board of Directors are expected to and shall attend all regular and special meetings of the Board unless there is good cause for absence.

4240.1.2 For purposes of this policy, special meetings shall be treated in the same manner as regular meetings for attendance purposes. Once a special meeting has been properly scheduled and noticed, Board Members are expected to attend. An absence from a special meeting shall count toward the Board Member's allowable absences and any consecutive-meeting attendance requirements established by this policy.

4240.2 Annual Attendance

4240.2.1 Each Board Member may be absent up to two (2) meetings per calendar year for personal reasons. These two absences are generally not considered "Good Cause". Personal-reason absences shall be communicated to the Board President prior to the meeting whenever reasonably possible.

4240.2.2 Medical absences shall be considered good cause and are not subject to a fixed annual limit. Medical absences shall be evaluated on a case-by-case basis. Board Members are expected to remain mindful of their responsibility to regularly participate in Board meetings and fulfill the duties of their office. If ongoing medical absences substantially interfere with a Board Member's ability to fulfill those responsibilities, the Board may review the attendance and discuss appropriate action, including whether the Board Member is able to continue effectively serving in the position. Any action concerning a vacancy, resignation, removal, or incapacity shall be taken only as authorized by applicable law.

4240.2.3 A Board Member who has missed two (2) consecutive meetings without good cause shall automatically have their attendance reviewed by the Board at the next regularly scheduled Board meeting, regardless of whether the Board Member is present or absent at the meeting where the review occurs.

4240.2.4 The attendance reviews shall be conducted in open session and shall be reflected in the meeting minutes. The Board may consider the circumstances surrounding the absences, whether the absences were for good cause, and whether any further action is appropriate or authorized by law.

4240.3 Attendance in Both District Communities

4240.3.1 Board Members are expected to attend Board meetings held in both communities served by the District, including Coalinga and Huron. Board Members shall make a reasonable effort to attend meetings regardless of the meeting location.

4240.3.2 If a pattern is identified in which a Board Member is consistently absent from meetings held in one community while attending meetings held in the other community, the Board Member's attendance shall be reviewed by the Board at the next regularly scheduled Board meeting.

4240.3.3 Such review shall be conducted in open session and shall be reflected in the meeting minutes. The Board may consider the frequency and circumstances of the absences and whether the pattern of attendance is consistent with the Board Member's responsibility to represent the entire District.

4240.3.4 Attendance at meetings in one community shall not be considered a substitute for attendance at meetings held in the other community. This provision does not prevent the Board from considering documented good cause or circumstances beyond the Board Member's reasonable control.

4240.4 Good Cause for Absence

4240.4.1 Good cause for absence may include, but is not limited to:

1. Temporary personal illness or other medical circumstances that prevent attendance;
2. A family emergency or other unavoidable emergency;
3. Jury duty or required court appearance;
4. Death or serious illness of an immediate family member;
5. Work or employment obligations;
6. Attendance at a conference, training, or meeting directly related to the functions and interests of the District, when authorized by the Board;
7. Attendance at a meeting of another public agency when representing the District in an official capacity, when authorized by the Board; or
8. Other circumstances determined by the Board to constitute good cause or otherwise authorized by law.

4240.4.2 Good cause does not automatically excuse a Board Member from notifying the Board President. A Board Member who will be absent for good cause shall notify the Board President by electronic transmission (email), text message, or written notice as soon as reasonably feasible and, whenever possible, prior to the meeting.

4240.4.3 The President shall notify the General Manager and the Board of absences reported as good cause. The minutes shall accurately reflect the Board Member's attendance status.

4240.5 Circumstances Not Generally Considered Good Cause

4240.5.1 The following circumstances shall generally not be considered good cause for missing a scheduled Board meeting and will count towards the two (2) allowed personal absences:

1. Vacation or recreational travel;
2. Personal appointments that could reasonably be scheduled at another time;
3. Social events, parties, family gatherings, or other personal activities;
4. Transportation difficulties that could reasonably have been anticipated or avoided;
5. Forgetting the meeting or failing to review the Board meeting calendar;
6. Failure to make reasonable arrangements to attend a properly scheduled meeting; or
7. Any other personal activity or circumstance that does not constitute an emergency, unavoidable circumstance, or other good cause recognized by this policy or applicable law.

4240.5.2 The Board may consider unusual or extraordinary circumstances on a case-by-case basis.

4240.6 Three Consecutive Meeting Absences

4240.6.1 A Board Member who is absent from three (3) consecutive Board meetings without good cause may be subject to a declaration of vacancy, except as otherwise provided by law or authorized by the Board.

4240.6.2 For purposes of this section, both regular and special meetings shall count as Board meetings.

4240.6.3 The Board shall consider the circumstances surrounding the absences before taking any action concerning a potential vacancy. Any action taken by the Board shall comply with applicable law.

4240.7 Timeliness and Duration of Attendance

4240.7.1 Board Members are expected to arrive on time and remain present for the entire duration of each Board meeting, unless an emergency or other good cause prevents them from doing so.

4240.7.2 A Board Member who arrives more than fifteen (15) minutes after the scheduled start of the meeting shall not be considered present for purposes of any action or vote that occurred before the Board Member's arrival.

4240.7.3 A Board Member who leaves a meeting more than fifteen (15) minutes before the meeting adjourns shall not be considered present for purposes of any action or vote taken after the Board Member's departure.

4240.7.4 The Board Member's late arrival or early departure shall be recorded in the meeting minutes, including the approximate time of arrival or departure when reasonably feasible.

4240.7.5 Nothing in this section shall be construed to authorize the Board to take action without the quorum required by law. The Board President and General Manager shall ensure that

the attendance and voting record accurately reflects which Board Members were present for each action.

4240.7.6 A Board Member who arrives late or leaves early due to an emergency or other good cause shall notify the Board President as soon as reasonably feasible.

4240.8 Notice of Absence

4240.8.1 A Board Member who will be absent from a meeting shall notify the Board President as soon as reasonably feasible and, whenever possible, prior to the scheduled meeting. Notice may be provided by electronic transmission (email), text message, or written notice.

4240.8.2 The Board President shall notify the General Manager and the Board of reported absences. The minutes shall indicate the Board Member's attendance, absence, late arrival, or early departure.

Consent Calendar
#6

Coalinga-Huron Recreation and Park District

Agenda Item:

Approval of Appointment for Full-Time Employee, Huron Recreation Coordinator

Prepared By:

Mallory Griffith-Wells

Summary:

The Coalinga-Huron Recreation and Park District has selected Brianna Resendiz for the Huron Recreation Coordinator position.

Ms. Resendiz is due to begin employment on November 16th, 2026 contingent upon the Board's approval of appointment and successfully passing the background check.

Ms. Resendiz has been placed at Step A (first step) of the Recreation Coordinator salary schedule, in accordance with the District's adopted salary schedule and applicable personnel policies.

Recommendation:

Staff recommends the Board of Directors approve the appointment of Brianna Resendiz to the full-time position of Huron Recreation Coordinator, effective November 16th, 2026.

Action Requested:

Motion to approve the appointment of Brianna Resendiz as a full-time Huron Recreation Coordinator, effective November 16th, 2026, at Step A of the adopted salary schedule.

Consent Calendar
#7

Coalinga-Huron Recreation and Park District

Agenda Item:

Approval of Declaration of Surplus and Authorization to Donate Silhouette Cameo 3

Prepared By:

Mallory Griffith-Wells

Summary:

District staff no longer use the Silhouette Cameo 3 machine. It was originally purchased when Ricky Barnes was with the District and was used to create jerseys for our sports programs. When I joined the District in 2021, we were still producing our own logos and numbers for our shirts, a practice that continued through mid-2024. As our sports programs expanded, it became increasingly challenging and time-consuming to design, cut, weed, and press all the jerseys required. It was no longer cost-effective to produce them in-house. Consequently, we began ordering through local or national shirt vendors, depending on which offered better pricing at the time. The Silhouette Cameo machine has remained unused on a shelf for the past two years. We would like to donate it to the Coalinga Middle School (CMS) Associated Student Body (ASB) class so the machine can be put to good use and support student activities.

Recommendation:

1. Declare the identified item as surplus.
2. Approve the donation of the surplus item to CMS ASB class.
3. Authorize the General Manager to coordinate and complete the donation.

Action Requested:

Motion to declare the identified item as surplus, approve the donation of the item to the CMS ASB class, and authorize the General Manager to complete the donation process.

Consent Calendar
#8

BOARD OF DIRECTORS
BOARD MEETING SCHEDULE

JANUARY 2027 – DECEMBER 2027

THURSDAY, JANUARY 14, 2027	**Chesnut Building, Huron**
THURSDAY, FEBRUARY 11, 2027	Keck Community Center, Coalinga
THURSDAY, MARCH 11, 2027	**Chesnut Building, Huron**
WEDNESDAY, APRIL 8, 2027	Keck Community Center, Coalinga
WEDNESDAY, MAY 13, 2027	**Chesnut Building, Huron**
THURSDAY, JUNE 10, 2027	Keck Community Center, Coalinga
THURSDAY, JULY 8, 2027	**Chesnut Building, Huron**
THURSDAY, AUGUST 12, 2027	Keck Community Center, Coalinga
THURSDAY, SEPTEMBER 9, 2027	**Chesnut Building, Huron**
THURSDAY, OCTOBER 14, 2027	**Welborn Senior Center, Coalinga**
THURSDAY, NOVEMBER 11, 2027	**Chesnut Building, Huron**
THURSDAY, DECEMBER 16, 2027 (Organizational Meeting)	**Keck Community Center, Coalinga**

Regular Board meetings begin at 6:00 PM. Board meetings are usually scheduled on the second (2nd) Thursday of each month.

Keck Community Center, 555 Monroe Street, Coalinga
Chesnut Building, 16501 W. Palmer Ave, Huron
Welborn Senior Center, 220 E. Forest Ave, Coalinga

Coalinga-Huron Recreation & Park District
Office of the General Manager
Board Meeting Date of: November 12, 2026

TO: Board of Directors

PREPARED BY: Board Secretary

PRESENTED BY: General Manager Mallory Griffith-Wells

AGENDA TITLE: NB-1 Resolution 26/27 #2, Recognizing the First All-Women Board of Directors in the History of the District.

■ ACTION	☐ STAFF REPORTS	☐ PUBLIC HEARING
■ DISCUSSION	☐ ROUTINE ACTION	☐ MINUTES
☐ BIDS/ACTION	☐ SCHEDULED COMMUNICATIONS	☐ CLOSED SESSION

BACKGROUND/SUMMARY: Discussion and Action on the approval of Resolution 26/27 #2

Coalinga-Huron Recreation and Park District

Agenda Item:

Approval of Resolution 26/27 #2, Recognizing the First All-Women Board of Directors in the History of the District

Prepared By:

Mallory Griffith-Wells

Summary:

Since March 2026, our District has been led by a Board composed entirely of women. This is a historic milestone for CHRPD. Together, we have achieved a significant accomplishment, and I would like to take this opportunity to recognize this through a resolution—not only as a woman and a leader myself, but also as an inspiration to young girls and women everywhere, demonstrating that they too can become great leaders one day. When Copper Newman left our Board many years ago, she encouraged the remaining members to ensure that at least one woman would serve on the Board. Today, we proudly stand as a Board comprised entirely of women. Copper would be proud!

Action Requested:

Approval and Adoption of Resolution 2026/2027 # 2, Recognizing the First All-Women Board of Directors in the History of the District.

RESOLUTION NO. 2026-2027 No. 2

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COALINGA-HURON RECREATION & PARK DISTRICT RECOGNIZING THE FIRST ALL-WOMEN BOARD OF DIRECTORS IN THE HISTORY OF THE DISTRICT

WHEREAS, the Coalinga-Huron Recreation & Park District ("District") was established in 1972 to serve the recreational and community needs of the residents of Coalinga and Huron; and

WHEREAS, service on the Board of Directors of the Coalinga-Huron Recreation & Park District requires dedication, time, responsibility, and a commitment to serving the communities within the District; and

WHEREAS, throughout the history of the Coalinga-Huron Recreation & Park District, women have contributed to and participated in the District's leadership and service to the community; and

WHEREAS, since its establishment in 1972, the Coalinga-Huron Recreation & Park District has previously never been governed by an all-women Board of Directors; and

WHEREAS, beginning in March 2026, the Board of Directors of the Coalinga-Huron Recreation & Park District became comprised entirely of women, marking the first all-women Board of Directors in the history of the District; and

WHEREAS, the Board of Directors recognizes the significance of this milestone in the history of the Coalinga-Huron Recreation & Park District and wishes to formally acknowledge the women serving the District during this historic period; and

WHEREAS, the Board of Directors recognizes and appreciates the time, knowledge, experience, leadership, and commitment demonstrated by its members in their service to the residents and communities of Coalinga and Huron; and

WHEREAS, the Board of Directors desires that this milestone be preserved as part of the official history and records of the Coalinga-Huron Recreation & Park District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Coalinga-Huron Recreation & Park District hereby recognizes and commemorates March 2026 as the beginning of the first all-women Board of Directors in the history of the District and that the Board of Directors hereby honors the women who have served and continue to serve on the Board during this historic period and expresses its appreciation for their dedication and service to the Coalinga-Huron Recreation & Park District.

BE IT FURTHER RESOLVED, that this Resolution shall be maintained among the official records of the Coalinga-Huron Recreation & Park District as a permanent recognition of this historic milestone in the District's history.

PASSED, APPROVED, AND ADOPTED this 12th day of November 2026, by the Board of Directors of the Coalinga-Huron Recreation & Park District.

Michelle Martin, President
Board of Directors

_____

Wendy Luna, Vice President
Board of Directors

_____

Monica Sigler, Clerk/Treasurer
Board of Directors

_____

Jennifer Johnson, Director
Board of Directors

_____

Veronica Acosta, Director
Board of Directors

_____

ATTEST:

Mallory Griffith-Wells
General Manager
Coalinga-Huron Recreation & Park District

OLD BUSINESS
1

Project Reports
Director of Maintenance and Operations
Mark Yanez

Coalinga-Huron Recreation & Park District
Office of the General Manager
Board Meeting Date of: November 12, 2026

TO: Board of Directors

PREPARED BY: Board Secretary

PRESENTED BY: Director of Maintenance and Operations Mark Yanez

AGENDA TITLE: OB 1 – Project Reports

☐ ACTION	☐ STAFF REPORTS	☐ PUBLIC HEARING
■ DISCUSSION	☐ ROUTINE ACTION	☐ MINUTES
☐ BIDS/ACTION	☐ SCHEDULED COMMUNICATIONS	☐ CLOSED SESSION

BACKGROUND/SUMMARY: Discussion and Potential Action on the Purchases/Quotes that arise in the Director of Maintenance and Operations Report.

OLD BUSINESS
2

Cash Flow
Director of Financial Services
Esmeralda Barriga

Coalinga-Huron Recreation & Park District
Office of the General Manager
Board Meeting Date of: November 12, 2026

TO:	Board of Directors
PREPARED BY:	Board Secretary
PRESENTED BY:	Director of Financial Services Esmeralda Barriga
AGENDA TITLE:	OB 2 - Cash Flow

☐ ACTION	☐ STAFF REPORTS	☐ PUBLIC HEARING
☐ DISCUSSION	■ CASH FLOW	☐ MINUTES
☐ BIDS/ACTION	☐ SCHEDULED COMMUNICATIONS	☐ CLOSED SESSION

BACKGROUND/SUMMARY: Discussion on the Cash flow for the month of October of 2026

OLD BUSINESS
3

Developing of a Policy Regarding Off-Lease Dogs in District Parks
General Manager Mallory Griffith-Wells

Coalinga-Huron Recreation & Park District
Office of the General Manager
Board Meeting Date of: November 12, 2026

TO:	Board of Directors
PREPARED BY:	Board Secretary
PRESENTED BY:	General Manager Mallory Griffith-Wells
AGENDA TITLE:	OB-3 Developing of a Policy Regarding Off-Lease Dogs in District Parks

■ ACTION	☐ STAFF REPORTS	☐ PUBLIC HEARING
■ DISCUSSION	☐ ROUTINE ACTION	☐ MINUTES
☐ BIDS/ACTION	☐ SCHEDULED COMMUNICATIONS	☐ CLOSED SESSION

BACKGROUND/SUMMARY: Discussion and approval on Off-Lease Dog Policy

Coalinga-Huron Recreation and Park District

Agenda Item:

Discussion and Potential Action of Developing a Policy Regarding Off-Leash Dogs in District Parks

Prepared By:

Mallory Griffith-Wells

Summary:

Following our discussion at the October 15, 2026, Board Meeting regarding off-leash dogs in our parks and the possibility of developing a policy to address the issue, I reached out to our representative from CAPRI, Kirk, who provided some helpful information and recommendations.

One recommendation was to contact our local Police Department to better understand how these situations are currently handled and enforced under the City's existing ordinance. I have sent an email requesting information but have not yet received a response.

We also discussed the potential liability for the District if a policy prohibiting off-leash dogs is adopted. While dog owners are generally responsible for their pets' actions, Kirk explained that if staff are aware of an off-leash dog(s) and fail to take action, such as asking owners to leash their dogs or contacting Animal Control, the District could potentially face liability.

Another recommendation was to reach out to Pleasant Valley Recreation and Park District, which has fenced dog parks but also allows off-leash dogs throughout its parks Monday through Friday, with leashes required on weekends. I contacted their Director of Operations by email and phone to learn more about how this policy is enforced, how often staff remind dog owners of the requirements, and whether they have experienced any issues since implementing the policy. I have not yet received a response.

At this time, the owners of the dog that started this conversation have been consistently observed keeping their dog on a leash during both morning and evening walks.

Recommendation:

Staff does not recommend developing a policy regarding off-leash dogs at this time.

Action Requested:

No motion requested.

STAFF REPORTS

BOARD REPORTS