

**COALINGA-HURON RECREATION & PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS – REGULAR MEETING**

Location Change- Keck Community Center, Coalinga

Thursday, January 9, 2025 @ 6:00 pm

AGENDA

I. OPEN SESSION/CALL TO ORDER

- a. Call Public Session to Order
- b. Roll Call of Directors
 - President – Michelle Martin
 - Vice President – Wendy Luna
 - Treasurer/Clerk - Monica Sigler
 - Director - Tim Roderick
 - Director - Joe Zavala
- c. Pledge of Allegiance
- d. Approval of Agenda (action)

II. PUBLIC COMMENT

This section of the agenda allows members of the public to address the Board of Directors on any item not otherwise on the Agenda. Members of the public, when recognized by the Board President should come forward to the podium and identify themselves. Comments are normally limited to three (3) minutes. The Board is prohibited by law from taking any action on matters not on the Agenda.

III. PRESENTATIONS AND CORRESPONDENCE

IV. CONSENT CALENDAR ITEMS

All Consent Calendar Items are considered routine and will be enacted by one motion. There will be no separate discussion of item(s) unless a Board Member or a citizen requests specific items be discussed and/or removed from the Consent Agenda.

- CC-1 Approval of Payroll & Taxes for December 31st of 2024, for a combined total of \$98,073.29 (\$80,033.98 + \$18,039.31)
- CC-2 Approval of Accounts Payable & Employee Benefits for December 30th of 2024, for a combined total of \$171,313.98 (\$147,392.97 + \$23,921.01)
- CC-3 Approval of Meeting Minutes for Regular Board Meeting December 12th of 2024.

V. NEW BUSINESS

- NB-1 Discussion/Action** – Gimme Love Agreement
- NB-2 Discussion/Action** – Chamber of Commerce Dinner
- NB-3 Discussion/Action** – Job Description for Camp Caretaker
- NB-4 Discussion/Action** – Job Description for Camp Attendant
- NB-5 Discussion/Action** – Job Description for Administrative Assistant
- NB-6 Discussion/Action** – Job Descriptions update
- NB-7 Discussion/Action** – Camp Inspection Form
- NB-8 Discussion/Action** – Coalinga Girls Softball
- NB-9 Discussion** - Multi-use Trail Pedestrian Project
- NB-10 Discussion/Action**- Location change for February Meeting

VI. OLD BUSINESS

- OB-1 Project report** – Director of Maintenance & Operations Mark Yanez
- OB-2 Cash Flow** – Director of Financial Services Esmeralda Barriga

VII. STAFF REPORTS

- SR-1** Director of Recreational Services, Director of Maintenance and Operations & General Manager Reports
 1. Karla Garibay
 2. Mark Yanez
 3. Mallory Griffith-Wells

VIII. BOARD REPORTS

- BR-1** Board Reports/Announcement

IX. FUTURE AGENDA ITEMS FOR NEXT REGULAR BOARD OF DIRECTORS MEETING SCHEDULED FOR January 9, 2025.

X. PUBLIC COMMENT ON CLOSED SESSION ITEMS

General Public Comments on any closed session item will be heard at this time. Comments are limited to no more than three (3) minutes per person and a total of ten (10) minutes.

XI. ADJOURN AND CONVENE TO CLOSED SESSION

Discussion Concerning Personnel Matters -Pursuant to Government Code 54957

- **CS-1** Public Employee Performance Evaluation - General Manager
- **CS-2** Labor Negotiations (§54957.6)- General Manager

XII. RECONVENE REGULAR MEETING – REPORT ON ANY ACTION TAKEN IN CLOSED SESSION

XIII. ADJOURNMENT